



Community Development Department
 5160 Maple Drive, Suite A
 Pleasant Hill, IA 50327
 515-309-9463

Stormwater Best Management Practice (BMP) Reimbursement Application

Application Instructions
<ul style="list-style-type: none"> • Complete the application in full unless advised otherwise. • Submit completed application with the following items: <ul style="list-style-type: none"> ○ Itemized estimate of materials or services to be completed. ○ Map/site plan showing the project location with description. ○ Project schedule and expected completion date. • Send application to either of the following: <ul style="list-style-type: none"> ○ Email to: cwidmer@pleasanthilliowa.org ○ Mail to: City of Pleasant Hill, C/O Chris Widmer, 5160 Maple Drive, Suite A, Pleasant Hill, IA 50327 • City will review submitted application and issue a pre-approval letter for qualified work (pre-approval not required for rain barrels) • After work is completed, itemized invoices with proof of payment must be submitted and schedule a follow up inspection with City Stormwater Coordinator to review completed project.

Applicant/Property Owner			
First/Last Name:	Email Address:	Phone:	
Project Address:	City: Pleasant Hill	State: IA	Zip Code:
Address (if different than project location):	City:	State:	Zip Code:

Proposed Best Management Practice (BMP)	
<input type="checkbox"/> Bio-retention Cell <input type="checkbox"/> Rain Garden <input type="checkbox"/> Permeable Pavement <input type="checkbox"/> Other: _____	<input type="checkbox"/> Rain Barrel <input type="checkbox"/> Soil Quality Restoration <input type="checkbox"/> Approved Native Plantings and Landscaping
<ul style="list-style-type: none"> ▪ A Rain Barrel may receive up to 50% or \$75, whichever is the lesser value ▪ Other BMP Practices may receive up to 50% or \$750, whichever is the lesser value ▪ Practices must meet design criteria in the <i>Iowa Storm Water Management Manual</i> to receive reimbursement 	
Estimated Cost of Project: <input style="width: 100%;" type="text"/>	Reimbursement Amount Requested: <input style="width: 100%;" type="text"/>

Verify the Following Before Submitting
<input type="checkbox"/> Yes <input type="checkbox"/> No Have you received a rebate under this program previously? If Yes, When: _____ Previous funding amount: _____
<input type="checkbox"/> I have attached the plan, project description, schedule, and cost estimate requested above.
<input type="checkbox"/> I have read and understand the Program Terms and Conditions (see page 2).
<input type="checkbox"/> I understand that in order to ensure the eligibility for reimbursement, this application must be submitted to the City for pre-approval prior to commencing work.

Applicant/Property Owner Signature:	Date:

By signing this application, I agree to the conditions of this program and certify that the information provided is true and accurate, I have provided the documents needed for reimbursement, and I understand that any reimbursement payment from this program may be subject to income tax.



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Program Overview

The Stormwater Best Management Practice (BMP) Reimbursement program was created to provide reimbursement to property owners that install stormwater best management practices as specified in the Iowa Stormwater Management Manual on their property that help enhance the water quality of stormwater runoff and/or decrease the amount of stormwater runoff entering the stormwater drainage system. The program will reimburse up to 50% of the cost (up to \$75 for rain barrels and \$750 for other BMPs) to the property owners who meet the requirements listed below. Reimbursement for approved work will be in the form of a check sent to the the applicant or property owner that applied for the reimbursement.

Terms for Eligibility for Reimbursement

- Stormwater best management practices (BMP) shall meet design criteria in the Iowa Storm Water Management Manual or other applicable design guidance approved by the director.
- Any stormwater BMP's required for subdivisions or new developments are not eligible for reimbursement.
- Stormwater BMPs that have qualified for reimbursement or subsidization from other sources of City funding is not eligible for additional reimbursement.
- All BMP reimbursements are approved at the discretion of the Director and qualified work cannot proceed until the application has been pre-approved.
- Pre-approval is not required before the purchase of a rain barrel but an inspection of the installation is required prior to reimbursement.
- Reimbursement for rain barrel accessories such (e.g. stands, diverters, DIY kits, etc.) is at the discretion of the Director.
- After work is completed, additional documentation will be required including receipts or itemized contractor's invoice, proof of payment, and project photos.
- City Staff will need access to the property to inspect the project prior to reimbursement.
- Projects must be completed within the fiscal year (July 1 – June 30) for which it is pre-approved.
- The City can accommodate projects up to the fiscal year budget of \$5,000.00 and will evaluate and consider projects until the budget has been reached.
- A property that has received the maximum reimbursement is not eligible for additional reimbursements under this program until the following fiscal year.

This Section to Be Completed by City Staff

ALL DOCUMENTS ENCLOSED? Yes No
 STAFF APPLICATION APPROVAL Yes No

AMOUNT REQUESTED: _____

AMOUNT APPROVED: _____

DIRECTOR APPROVAL

 Signature

 Date