1. **CALL TO ORDER/ROLL CALL**
   Mayor Kurovski called the Pleasant Hill City Council regular meeting to order on May 9, 2023 at 6:00 p.m. The Council Chambers were open and available to the public to participate in the meeting. PRESENT: Len Murray, Ross Grooters, Mike Richardson, Amanda Lundstedt and Mark Konrad. ABSENT: none.

2. **APPROVAL OF AGENDA**
   Murray/Richardson moved to approve the agenda. ROLL CALL: AYES: Murray, Grooters, Richardson, Lundstedt, And Konrad. NAYS: None. Motion carried 5-0.

3. **PRESENTATION**
   a. Recognition of Police Officers Jeshua Smith and Steven Burroughs from the Police and Fire Departments
   Police Officers Jeshua Smith and Steven Burroughs were honored for their heroic lifesaving actions on March 1st as they were the first two on scene of a vehicle submerged in a pond. Risking their own safety, both officers entered the frigid water and rescued the victim from the vehicle. Police Chief Alfonso Pizzano awarded Officer Smith with the department's Meritorious Service Commendation and Officer Burroughs received the Excellent Police Duty Award. Fire Chief Jamie Xayavong presented both Officers with a Life Saving Award.

4. **PUBLIC INPUT (5 MINUTES FOR ITEMS NOT ON THE AGENDA)**
   Pleasant Hill resident Richard Rhodes spoke to request the City Council to consider amending the City ordinance regulations for ATVs and UTVs to be allowed on City Streets.

5. **CONSENT ITEMS**

6. **BUSINESS ITEMS**
   a. Second Reading of Ordinance #923 - An Ordinance Amending Chapter 98 Sewer Service Charges
   Konrad/Richardson moved to approve the Second Reading of Ordinance #923 - An Ordinance Amending Chapter 98 Sewer Service Charges. City Manager Ben Champ explained that during the preparation of the FY 24 budget it was identified that the rates for sanitary sewer service needed to be increased. The City of Pleasant Hill is a member of the Wastewater Reclamation Authority (WRA) and as a member must pay annually to the WRA for the City’s proportionate share of operation and maintenance costs and for debt service payments. The WRA has approved a new facility plan which calls for significant capital improvements and bonding in the upcoming fiscal years that will increase Pleasant Hill’s debt payments to the WRA. The rate increase proposed in this ordinance is 7% effective July 1, 2023. The previous ordinance also established a new rate category for flow to be received from the City of Altoona in the future under the terms of an agreement recently approved by
both Cities. There have been no comments or questions since the first reading. ROLL CALL: AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

b. Second Reading of **Ordinance #924** - An Ordinance Amending Chapter 106 Solid Waste Collection Fees

Grooters/Murray moved to approve the Second Reading of **Ordinance #924** - An Ordinance Amending Chapter 106 Solid Waste Collection Fees. City Manager Ben Champ explained this is a continuation of the previous theme. The MWA manages the private hauling contractor that operates in Pleasant Hill and the current contract provides for cost adjustments each year based on tipping fees and fuel costs. The MWA Board has also made a decision to no longer subsidize the recycling operations from other landfill revenues. The two ordinances proposed will increase fees for the solid waste collection and the recycling collection fees, to be effective July 1, 2023. Approving the two ordinances at this time will provide time for the City to pass along the new rates to Des Moines Water Works so they have sufficient time to change the billing amount for July 1. The proposed increase in the solid waste fees is 4% effective July 1, 2023. There have been no comments or questions since the first reading. ROLL CALL: AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

c. Second Reading of **Ordinance #925** - An Ordinance Amending Chapter 108 Recycling Collection Fees

Lundstedt/Konrad moved to approve the Second Reading of **Ordinance #925** - An Ordinance Amending Chapter 108 Recycling Collection Fees. City Manager Ben Champ explained this is a continuation of the previous item. The proposed increase for the recycling fee is also 5% effective July 1, 2023. There have been no comments or questions since the first reading. ROLL CALL: AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

d. Second Reading of **Ordinance #926** - An Ordinance Amending Chapter 75 All-Terrain Vehicles and Snowmobiles

Murray/Richardson moved to approve the Second Reading of **Ordinance #926** - An Ordinance Amending Chapter 75 All Terrain Vehicles and Snowmobiles. City Manager Ben Champ explained City staff have been working alongside members of council to review alternative transportation modes to ensure City code is up to date with current state and regional standards. Within this review process, proposed updates have been suggested to align City code with current state code related to all-terrain vehicles and snowmobiles. These modifications include, revised definitions for off-road motorcycles, off-road utility vehicles (UTVs), engine displacement and vehicle weight changes for all-terrain vehicles, and updated verbiage related to accident reporting per state code. This chapter has been reviewed in depth by staff and recommended for approval by legal. Resident Richard Rhodes stated he felt ATVs and UTV's should be allowed on City Streets since State law allows it. City Manager Ben Champ clarified that state law allows local jurisdictions to make the decision if they are to be allowed on City Streets. Councilmember Richardson said a committee was formed that discussed the topic for over six weeks. The ordinance was updated to revise definitions, but there was no change in operation. ROLL CALL: AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

e. Second Reading of **Ordinance #927** - An Ordinance Amending Chapter 163 Fire Code updates

Richardson/Grooters moved to approve the Second Reading of **Ordinance #927** - An Ordinance Amending Chapter 163 Fire Code updates. Fire Chief Jamie Xayavong explained that City staff is continuously reviewing ordinances in an effort to stay current with our metro peers and keep the best interest of our citizens in mind. The Fire Department has evaluated the current adopted Fire Codes in the City and is proposing modifications to help keep the community safe, as well as our fire personnel here in our city and the mutual aid departments assisting during an assignment. This ordinance provides updates to the adopted Fire Code to improve the safety of first responders, the community, and visitors. The City is in the process of updating Fire and Building codes to the 2021 Code cycle following review by the Central Iowa Code Consortium group. This ordinance modifies City Code
Chapter 163 Fire Code to make modifications which mirror the ordinances of our peer communities. Exhibit A provides edited changes in red which displays the proposed amendments to Chapter 163 – Fire Code. There have been no comments or questions since the first reading. ROLL CALL: AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

f. **Resolution #050923-06** – Approval of Final Plat and Annexation Agreement for Berndel Acres Plat 2
Murray/Konrad moved to approve Resolution #050923-06 – Approval of Final Plat and Annexation Agreement for Berndel Acres Plat 2. Assistant City Manager/Community Development Director Madeline Sturms explained the City has received a proposed final plat for a property located west of SE 80th Street and north of SE 6th Avenue in unincorporated Polk County. The 138.39-acre parcel referred to as Berndel Acres Plat 2 is currently owned by Bernadine F. Mills Revocable Trust. Pleasant Hill has received the plat for review because it is within the City’s two-mile extraterritorial boundary. The property owners wish to subdivide the parcel into two lots to separate an existing homestead from land reserved for future development. The proposed use of the property meets the current County zoning of LDR Low Density Residential. Staff has reviewed the document, finding it to be in conformance with the requirements of a preliminary plat. The final plat is being reviewed administratively by Polk County staff as a minor subdivision. Council approved the Preliminary Plat at the March 14, 2023 meeting. The future voluntary annexation agreement that is part of the final plat approval has been completed by the property owners and is consistent with past practice to create positive relationships with unincorporated residents and protect the City’s long term need for responsible annexation. The documents will be recorded subject to the plat approval. Mayor Kurovski asked if a formula was available from the state yet, and how do we address growth with the new property tax reduction bill that doesn’t actually reduce property tax, so we know how to incorporate this decision or what we can and cannot approve moving forward. Ms. Sturms said there is not an available formula yet form the State. ROLL CALL: AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

g. **Resolution #050923-07** – Approve 28E Agreement for Funding of Emergency Management Administration
Murray/Grooters moved to approve Resolution #050923-07 – Approve 28E Agreement for Funding of Emergency Management Administration. Assistant City Manager/Community Development Director Madeline Sturms the City of Pleasant Hill is a member of the Polk County Emergency Management Commission along with the other cities in the County and Polk County as required by law. The Commission approved an updated 28E agreement for the funding of the Emergency Management Administration on February 15th. The agreement updates language to reflect the term of the agreement for the next three fiscal years. The assessment amount at $0.50 per capita remains unchanged. This agreement was previously adopted and renewed in 2005, 2008, 2011, 2014, 2018, and 2020. ROLL CALL: AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

h. **Resolution #050923-08** – Resolution authorizing the use of a preliminary official statement in connection with the issuance of General Obligation Urban Renewal Corporate Purpose Bonds, Series 2023 and setting the date for the sale of the Bonds
Konrad/Lundstedt moved to approve Resolution #050923-08 – Resolution authorizing the use of a preliminary official statement in connection with the issuance of General Obligation Urban Renewal Corporate Purpose Bonds, Series 2023 and setting the date for the sale of the Bonds. City Manager Ben Champ explained the City Council has identified the need for continued investment in existing and new infrastructure in the community and has prioritized funding during the strategic planning and budgeting process. The fiscal year 2023-24 budget includes the sale of general obligation urban renewal bonds to fund approximately $8M in infrastructure projects in the community. Streets, sidewalks, water and sanitary sewer, storm drainage, park development, and other related improvements within the urban renewal area are eligible. The City’s bond counsel has prepared this resolution as a next step in the bond sale process that approves the attached Preliminary Official
Statement and sets May 23rd, 2023 as the date for the sale of the bonds. ROLL CALL: AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

7. CLOSING COMMENT
Councilmember Murray said things continue to progress with the MPO, and each step raises more questions, including how the water trails are being managed. He said he will have a conflict for the May 23rd Council meeting, and therefore be unavailable.

Councilmember Grooters said he will be going on the DC trip, and plans to push for the City’s priorities including Interstate designation for Highway 65 and getting the Southeast Connector finished. He also said the search for a DART CEO continues with candidate interviews scheduled in the upcoming weeks.

City Manager Ben Champ gave a reminder that this Saturday, May 13th, 8:00am – noon, was Spring Cleanup.

8. ADJOURNMENT
Konrad/Lundstedt moved to adjourn the Council meeting. ROLL CALL: AYES: Murray, Grooters, Richardson Lundstedt, Konrad. NAYS: None. Motion carried 5-0. The meeting was adjourned at 6:25 p.m.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director