

**PLEASANT HILL PARKS & RECREATION COMMISSION  
REGULAR MEETING MINUTES  
May 9, 2019**

**1. CALL TO ORDER/ROLL CALL**

Pleasant Hill Park and Recreation Commission Regular Session was called to order at 6:00p.m. on April 11, 2019 by Chairperson Lown. Present: Austin Bittner, Adam Fendrick, Loren Lown, and Matthew Will. Absent: Matthew Keller and Olivia Smith.

**2. APPROVAL OF AGENDA**

WILL/FENDRICK moved to approve the agenda. Ayes: Unanimous. Motion carried.

**3. APPROVAL OF MINUTES OF APRIL 11, 2019 REGULAR MEETING**

Chairperson Lown stated error in spelling presenter's name. Correct spelling is Caden Blood.

FENDRICK/BITTNER moved to approve the minutes of the April 11, 2019 regular meeting subject to spelling correction of Caden Blood. Ayes: Unanimous. Motion carried.

**4. TIME TO ADDRESS THE COMMISSION (5 MINUTE LIMIT)**

None

**5. NEW BUSINESS**

**A. REVIEW AND RECOMMENDATION – EAGLE SCOUT BIRD HOUSE PROJECT -**

Eagle Scout Caden Blood presented a demo bird house and discussed changes to the design, post installation instead of tree mounting, placement and locations, and creation of a map to show location and number of bird houses. Blood, Commissioners, and City Staff discussed materials; estimated number of houses; use of free excess galvanized posts; timeline; maintenance requirements; and anticipated longevity of the houses. Vice-Chair Will expressed praise for the high quality of Blood's presentation and presentation skills.

WILL/FENDRICK moved to recommend approval of Eagle Scout Bird House Project. Ayes: Unanimous. Motion carried.

**B. REVIEW AND RECOMMENDATION – RECREATION PROGRAM CONTRACT -**

Commissioners and City Staff discussed the renewal of Recreation Program Coordinator annual contract; number of current programs per season; increased number of offered programs over the last 2 years; budget, cost, and funding of contract; anticipated increase in programming as Hickory Glen Park develops; hours worked and contractor's schedule and availability. Commissioners and Staff expressed high praise for contractor's work performance and stated contractor is an exceptional asset.

FENDRICK/WILL moved to recommend the approval of Recreation Program Contract. Ayes: Unanimous. Motion carried.

**6. REPORTS**

**A. PROJECT UPDATES–**

- Youngstown Trail Phase 2 – Grubbing is completed and construction should start in June, weather dependent.
- Hickory Glen Park – Ground breaking ceremony was a success; majority of trees have been removed for ponds and open green spaces; major dirt removal will start in 2-3 weeks, with pavement and seeding complete this fall; and many levels of oversight regarding erosion control.

- Copper Creek Lake Park Electrical – repairs from flooding are complete, areas backfilled and seeded, and lights are working.
- Earth Day – Kicked off with ground breaking at Hickory Glen; Trash Bash filled dumpster; 2-3hrs of volunteer work; Arbor Day proclamation; and elementary school tree give way.
- Cemetery – Prairie restoration installation on south hill is complete; 2 years in the making; eventually transplant sedge and other desirable species from Hickory Glen; steep section along trail seeded mainly with turf grass for esthetics; and possibility of a public education Facebook post regarding prairie and woodland restoration sites. Commissioners and staff discussed effects of Doanes Park woodland restoration; the increase in wildlife at the park including a family of foxes; evasive species control and desirable species cultivation; and the park being the only remnant of native woodland left in the city limits.

## **7. FUTURE AGENDA ITEMS/COMMISSIONERS' COMMENTS**

### **A. WADING BRIDGE LEASE AGREEMENT –**

Lease has been renewed with minor changes and will be discussed in more detail during the June meeting.

Commissioner Fendrick requested a summer park and CIP tour. City Staff recommended either the August or September meeting might be best due to agenda load.

## **8. ADJOURNMENT**

WILL/FENDRICK moved to adjourn. Ayes: Unanimous. Motion carried. Meeting adjourned at 6:30p.m.

- NEXT SCHEDULED MEETING – May 9, 2019 – 6:00PM

Jennifer Bartles  
Recording Secretary