

**PUBLIC ARTS ADVISORY COMMISSION**  
**February 26, 2018 6:00 P.M.**

**1. CALL TO ORDER/ROLL CALL**

Chairperson Nora Schatzberg called Public Arts Advisory Commission regular meeting to order at 6:00 p.m. on February 26, 2018 in the City Council Chambers. Present: Suzanne Cantrell, Matthew Gaul (arrived 6:05 p.m.), Gina Gazzo, Regina Glawe, Amanda James (arrived 6:05 p.m.), Sarah Schroeder and Nora Schatzberg. Absent: None.

**2. APPROVAL OF AGENDA**

GLAWE/CANTRELL moved to approve the agenda. Ayes: Unanimous. Motion carried.

**3. APPROVAL OF MINUTES OF JANUARY 22, 2018 REGULAR MEETING**

GLAWE/GAZZO moved to approve the minutes of the January 22, 2018 regular meeting. Ayes: Unanimous. Motion carried.

**4. TIME TO ADDRESS THE COMMISSION (5 MINUTE LIMIT)**

None

**5. PRESENTATION: LOCAL OPTION SALES AND SERVICES TAX**

Mayor Sara Kurovksi addressed the Commissioners regarding the upcoming LOSST election to be held March 6, 2018. Mayor Kurovski thanked the commissioners for having her at the meeting. If the vote passes, requires 50% + 1 of the contiguous cities, Pleasant Hill is expected to receive approximately \$1.4 million additional funds yearly. The major expenditures for our city include a new public safety complex as well as developing the Hickory Glen Park area. If it passes, it would go into effect on July 1, 2018; and public meetings will be held before any funds are allocated. The funds are not currently in the proposed budget for the coming fiscal year.

**6. APPOINTMENT OF CHAIR AND VICE CHAIR**

These positions are reviewed on an annual basis. As discussed last month, Nora Schatzberg cannot serve as Chair or Vice-Chair as she is a contract employee with the city. In response to a question, this a recommendation from legal counsel.

CANTRELL moved to appoint Regina Glawe as Chair, no second.

GLAWE/SCHATZBERG moved to appoint Amanda James as Chair. Ayes: Unanimous. Motion carried.

SCHATZBERG/GLAWE moved to appoint Suzanne Cantrell as Vice-Chair. Ayes: Unanimous. Motion carried.

At 6:15 p.m. Amanda James became Chair for the remainder of the meeting.

**7. BUSINESS ITEMS**

a. Budget Update – During the January Public Arts Advisory Commission Meeting, staff and the Commission discussed the upcoming NE 70<sup>th</sup> Street reconstruction project and its inclusion of streetscape design improvements. As a part of the project, the intersection of NE 70<sup>th</sup> Street and NE Rising Sun Drive will be realigned with a roundabout for improved safety and efficiency. The roundabout will be designed with aesthetic features and will include a 15-foot diameter platform for the placement of a permanent art piece within the roundabout.

The City Council has now finalized the draft budget for FY 2019, which includes funding for matching funds public art as part of the 70<sup>th</sup> Street project. The budget currently identifies the potential for funding up to \$50,000 for a piece of artwork to be commissioned for the roundabout.

The City Council has inserted the funding line as a placeholder and requested staff to seek alternative funding sources to offset the costs. Staff has identified the Bravo Greater Des Moines Capital Campaign and Projects Grant that funds up to 30% of total project costs. Applications are due March 21. Staff also intends to prepare an application for the Art Project Grant through the Iowa Arts Council, which funds projects ranging from \$1,000 to \$10,000 with a requirement for a one to one match. Applications are due May 1. Further information, as it is received, will be brought to the Commission.

b. Call for Artists - Earlier on the Commission agenda is a discussion item for the potential funding of a public art piece for the NE 70<sup>th</sup> Street reconstruction project. As another next step in the effort, a process for the selection of the art needs to be considered. Staff is currently researching and drafting a process for the recruitment and artist commissioning for the piece. The City has formal examples from past projects for sending out requests for qualifications/proposals (RFQ/P) for projects. Attached is a rough working draft of the beginning framework for an RFQ/P for the City's first piece of public art. Staff is also reaching out to the Des Moines Public Art Foundation for some assistance in this process. It will be important to outline a process and criteria for the selection of the artist and the development of the art itself. The timeline for the effort for selection should be completed in the coming months to allow for a commissioned piece to be constructed and installed at the end of the roadwork in 2019. Staff will review these next steps with the Commission and return to work on the document. Discussion followed regarding time lines, submission requirements, production schedules, financial considerations, i.e.: increment payments, etc. Also discussed was possible selection criteria; and how to evaluate artwork. Chair James asked that an evaluation form be developed so all commissioners have criteria for ranking possible artwork. Community Development Director Sturms will work on proposed criteria and submission schedules. A work session will be scheduled to develop/finalize criteria. It is anticipated that RFPs will be sent out early summer, dependent on the bid process for the street work.

It is anticipated there will be at least two art pieces in the new park when it is developed as well as maybe one other street project.

## **6. DIRECTOR'S REPORT**

Iowa Arts Summit will be held August 3, 2018 at the FFA Enrichment Center in Ankeny.

On March 21, 2018 from 5:30-7:30 p.m. Bravo Greater Des Moines is hosting a regional conversation regarding Public Art in Central Iowa and all Commissioners are strongly encouraged to attend. Additional details will be emailed to the Commission.

Commissioner Schatzberg asked if it is possible to encourage private developers to include public art within their developments. Community Development Director Sturms reported that the zoning code updates are being worked on which include landscaping requirements. This will be discussed with the consultant working on the updates.

The Inside/Out Endowment program will be discussed further at a work session as well as possible sponsorships for local artists to display art.

## **7. ADJOURNMENT**

GLAWE/GAUL moved to adjourn. Ayes: Unanimous. Motion carried. Meeting adjourned at 7:02 p.m.

- WORK SESSION – March 26, 2018

Cindy Konrad  
Recording Secretary