

**PLEASANT HILL CITY COUNCIL
REGULAR SESSION
JANUARY 22, 2019
6:00 PM**

1. CALL TO ORDER/ROLL CALL

Mayor Pro Tem Mark Konrad called the Pleasant Hill City Council meeting to order on January 22 2019 at 6:00 p.m. in the City Council Chambers. PRESENT: Ross Grooters, Curt Gause, Barb Malone, and Mark Konrad. ABSENT: Sara Kurovski and Dean Cooper.

2. APPROVAL OF AGENDA

Grooters/Malone moved to approve the agenda. City Manager Ben Champ noted that item 4 would be removed and rescheduled in February. ROLL CALL: AYES: Grooters, Gause, Malone, Konrad. NAYS: None. Motion carried 4-0.

3. PUBLIC INPUT (5 MINUTES FOR ITEMS NOT ON THE AGENDA)

There were none.

4. PRESENTATION: BIRD FRIENDLY IOWA

To be rescheduled in February.

5. CONSENT ITEMS

Grooters/Gause moved to approve the CONSENT ITEMS: Council Minutes dated 01-08-19, Claims Listing dated 01-22-19, Expenditure Report - dated 12-31-18, Revenue Report - dated 12-31-18, Treasurer's Report - dated 12-31-18, **Resolution #012219-01** – Transfer of funds from Storm Water Fund to Sewer Fund, **Resolution #012219-02** – Transfer of funds from Emergency Fund to Equipment Replacement Fund, **Resolution #012219-03** – Transfer of funds from Employee Benefits to General Fund, **Resolution #012219-04** – Approval of Partial Payment Application No. 6 and Change Order No. 2 for NE 70th Street Improvement Project , Appointment of Mayor Kurovski as 2019 BRAVO Representative. ROLL CALL: AYES: Grooters, Gause, Malone, Konrad. NAYS: None. Motion carried 4-0.

6. BUSINESS ITEMS

- a. Third Reading of **Ordinance 849** Amending Chapter 160 – Flood Plain Regulations
Malone/Grooters moved for the approval of the Third Reading of **Ordinance 849** Amending Chapter 160 – Flood Plain Regulations. City Manager Ben Champ explained this was the third and final reading of Ordinance 849. There have been no changes and no comments received. ROLL CALL: AYES: Grooters, Gause, Malone, Konrad. NAYS: None. Motion carried 4-0.
- b. **Resolution #012219-05** – Submission of Grant Application to the Iowa Department of Agriculture for Water Quality Initiative at Hickory Glen Park
Gause/Malone moved for the approval of **Resolution #012219-05** – Submission of Grant Application to the Iowa Department of Agriculture for Water Quality Initiative at Hickory Glen Park. Parks and Recreation Manager Rick Courcier explained that the City Council has identified the development of Hickory Glen Park as a priority through the Comprehensive Plan and Parks, Recreation and Open Space Plan and has allocated funds for the design and construction for Phase 2 of the park. Phase 2 includes the construction of the roadway, utilities and grading. The Iowa Department of Agriculture and Land Stewardship offers a Water Quality Matching Grant Initiative that could assist in the funding of the construction of the detention basin. The application window is now open for the Water Quality Initiative and this resolution provides for the submission of a grant application in the amount of \$78,500 with a 100% match. Applications are due February 8, 2019. ROLL CALL: AYES: Grooters, Gause, Malone, Konrad. NAYS: None. Motion carried 4-0.
- c. **Resolution #012219-06** – Submission of Grant Application to the National Fish and Wildlife for Woodland Restoration at Hickory Glen Park
Malone/Gause moved for the approval of **Resolution #012219-06** – Submission of Grant Application to the National Fish and Wildlife for Woodland Restoration at Hickory Glen Park. Parks and Recreation Manager Rick Courcier explained that the National Fish and Wildlife Foundation's Five Star and Urban Waters Restoration Grant Program is now accepting grant proposals through January 31st. The program will award approximately \$1.7 million in grants nationwide. The grant prioritizes developing public open spaces, creating or enhancing community parks, and improving protected tree canopy. The project must integrate community outreach and education along with the ability to identify measurable results. Staff has identified the woodlands at Hickory Glen as a potential area that would benefit from the grant. Woodland restoration at the park is planned for future phases, however this grant may

allow staff an opportunity to make needed woodland improvements immediately. The application window for the National Fish and Wildlife Foundation grant program is now open and this resolution provides for the submission of a grant application in the amount of \$30,000 with 100% match. The Councilmembers thanked Mr. Courcier for applying for these grants. ROLL CALL: AYES: Grooters, Gause, Malone, Konrad. NAYS: None. Motion carried 4-0.

- d. **Parks and Recreation Commission Appointment – Austin Bittner**
Grooters/Gause moved for the approval of the Parks and Recreation Commission Appointment – Austin Bittner. City Manager Ben Champ explained that the Parks and Recreation Commissioner have an opening due to a commissioner having to resign. That term was set to expire June 2020. The City received one application from Austin Bittner. Austin Bittner was interviewed for a Planning and Zoning position and was recommended to serve on the Parks and Recreation Commission. Councilmember Grooters inquired if the City had met the gender balance rule. Mr. Champ explained it had by keeping the position posted for 90 days, and only receiving one application. ROLL CALL: AYES: Grooters, Gause, Malone, Konrad. NAYS: None. Motion carried 4-0.
- e. **Resolution #012219-07 – A Resolution to Request the Zoning Commission Consider a Zoning Assignment**
Grooters/Gause moved for the approval of **Resolution #012219-07 – A Resolution to Request the Zoning Commission Consider a Zoning Assignment**. City Manager Ben Champ explained that the City Council has the ability to initiate a zoning assignment per City Code Chapter 165 Zoning Code General Provisions and Administration Section 09 Amendments. The City Council has taken steps to develop an extension to Meacham Drive, the construction of a new public safety facility, and a development agreement with All Points Development to facilitate additional development in the University Avenue Corridor. At this time, it is appropriate for the City Council to request that the Planning and Zoning Commission consider the assignment of appropriate zoning for property located west of NE 70th Street and South of University Avenue as referenced in the attachment. The property is currently assigned A-1 Agricultural which is the zoning automatically applied when property is annexed into City Limits. The future Land Use Plan identifies the property as Regional Commercial. ROLL CALL: AYES: Grooters, Gause, Malone, Konrad. NAYS: None. Motion carried 4-0.
- f. **Resolution #012219-08 - Approval of Plans, Specifications, and Letting Schedule for the Meacham Drive West Extension Project**
Malone/Gause moved for the approval of **Resolution #012219-08 - Approval of Plans, Specifications, and Letting Schedule for the Meacham Drive West Extension Project**. City Manager Ben Champ explained that the City Council has prioritized funding for the construction of Meacham Drive west of NE 70th Street. The City Engineer has developed the plans and specifications for the Meacham Drive West Extension Project. The package is proposed for a bid letting date of February 28, 2019 and potential contract award on March 12, 2019. The proposed project construction would begin in March with a substantial completion date of November 2019. A development agreement was approved with All Points Development previously by City Council who owns the property west of NE 70th Street. The development agreement details the responsibilities of both parties that will facilitate the road construction and property acquisition for the Public Safety Facility. ROLL CALL: AYES: Grooters, Gause, Malone, Konrad. NAYS: None. Motion carried 4-0.
- g. **Resolution #012219-09 – Approval of Plans, Specifications and Letting Schedule for the Youngstown Trail Phase 2 Project**
Malone/Gause moved for the approval of **Resolution #012219-09 – Approval of Plans, Specifications and Letting Schedule for the Youngstown Trail Phase 2 Project**. City Manager Ben Champ explained that the City Council has prioritized funding for the construction of Youngstown Trail Phase 2 which extends from the Gay Lea Wilson Trail at Scott St/Parkridge Ave to the east to the intersection of Pleasant Hill Blvd and Parkridge Ave. The City Engineer has developed the plans and specifications for the trail project. The package is proposed for a bid letting date of February 20, 2019 and potential contract award on February 26, 2019. The proposed project construction would begin in March with a substantial completion date of September 2019. The Council was glad it was moving forward with potential to help improve some of the flooding issues. ROLL CALL: AYES: Grooters, Gause, Malone, Konrad. NAYS: None. Motion carried 4-0.

7. CLOSING COMMENT

Councilmember Gause said that as a member of the Metro Advisory Council, they were examining the AirBNB regulations. Any model ordinance would come back to the Pleasant Hill Council to review.

City Manager Ben Champ announced there would be a budget work session next week on Tuesday, January 29th at 5:30 pm.

Parks and Recreation Manager Rick Courcier announced the Lion's Club will host their Annual Soup Supper Fundraiser this Saturday, January 26th at the Oakwood Methodist Church 4:30pm – 7:30pm.

8. ADJOURNMENT

Malone/Gause moved to adjourn the meeting. ROLL CALL: AYES: Grooters, Gause, Malone, Konrad. NAYS: None. Motion carried 4-0. The meeting was adjourned at 6:16 p.m.

Sara Kurovski, Mayor

ATTEST:

Dena J. Spooner, City Clerk/Finance Director