

**PLEASANT HILL PARKS & RECREATION COMMISSION  
REGULAR MEETING MINUTES  
January 10, 2019**

**1. CALL TO ORDER/ROLL CALL**

Pleasant Hill Park and Recreation Commission Regular Session was called to order at 6:00p.m. on January 10, 2019 by Chairperson Lown. Present: Adam Fendrick, Matthew Keller, Loren Lown, and Matthew Will. Absent: Dan Herrin and Olivia Smith.

**2. APPROVAL OF AGENDA**

KELLER/FENDRICK moved to approve the agenda. Ayes: Unanimous. Motion carried.

**3. APPROVAL OF MINUTES OF DECEMBER 13, 2018 REGULAR MEETING**

KELLER/FENDRICK moved to approve the minutes of the December 13, 2018 regular meeting. Ayes: Unanimous. Motion carried.

**4. TIME TO ADDRESS THE COMMISSION (5 MINUTE LIMIT)**

None

**5. NEW BUSINESS-**

**A. REVIEW AND DISCUSS LANDSCAPING AND BUFFERING ORDINANCE-**

Confluence Consultant Chris Shires, Commissioners, and City Staff discussed the recently updated Chapter 168 Landscaping and Buffering Ordinance and its relationship with Chapter 104 Stream Buffer Protection and Management Ordinance; current tree preservation and management strategies; and ordinances being not applicable to existing individual residential properties except for public right-of-way.

Chairperson Lown, Shires, and City Staff discussed differences and applicability of referenced IDNR's Noxious Weed and Invasive Nonnative Species lists in regards to zoning districts and ordinance objectives; current definitions of the different stream categories, buffer regulations associated with each, and correlation with new flood maps and ordinance; flexibility of current ordinance wording; and potential county wide collaboration strategies for the creation of a topsoil ordinance based on best practices.

Commissioners, Shires, and City Staff discussed the creation of a heritage tree definition and preservation ordinance; identification and survey of existing heritage trees; current protective measures, landscape credits and substitutions, and incentives to maintain established trees; pros and cons of ordinance; potential developer reactions; enforcement; and long-term owner maintenance. City Staff suggested use of an external agency to perform survey due to current City Staff availability.

Consensus of the Commissioners is to recommend Planning & Zoning Commission review the possibility of the preservation of heritage trees through an ordinance or policy.

**B. REVIEW AND RECOMMENDATION TO APPLY FOR THE FIVE STAR & URBAN WATERS RESTORATION GRANT-**

The National Fish and Wildlife Foundation's Five Star and Urban Waters Restoration Grant Program is now accepting grant proposals through January 31st. The program will award approximately \$1.7 million in grants nationwide towards developing public open spaces, creating or enhancing community parks, and improving protected tree canopy. The project must integrate community outreach and education along with the ability to identify measurable results.

Staff has identified the woodlands at Hickory Glen as a potential area that would benefit from the grant. Woodland restoration at the park is planned during for future phases, however this grant may allow staff an opportunity to make needed woodland improvements upon receipt of funding.

Commissioners and City Staff discussed external collaboration requirements; specific site and characteristics of woodlands; possibility of existing park funding satisfying grant matching requirements; and current federal government shut-down in regards to grant program funding.

FENDRICK/WILL moved to recommend submission of Five Star & Urban Waters Restoration Grant Application. Ayes: Unanimous. Motion carried.

## **6. REPORTS –**

### **A. BIRD FRIENDLY IOWA DESIGNATION –**

Official designation presentation at January 22, 2019 City Council Meeting. Council meetings now start at 6pm.

## **7. FUTURE AGENDA ITEMS/COMMISSIONERS' COMMENTS –**

2018 Annual Report

Local Option Sales and Services Tax informational presentation and upcoming March 5, 2019 vote.

Youngstown Trail Phase 2 development schedule has been established with an anticipated completion date of September 2019.

Chairperson Lown requested more information regarding the Future Land Use Plan for the final portion of the MLK Extension/SE Connector.

## **8. ADJOURNMENT**

FENDRICK/WILL moved to adjourn. Ayes: Unanimous. Motion carried. Meeting adjourned at 7:20p.m.

- NEXT SCHEDULED MEETING – FEBRUARY 14, 2019 – 6:00PM

Jennifer Bartles  
Recording Secretary