AGENDA

PLEASANT HILL PARKS AND RECREATION COMMISSION
CITY HALL, COUNCIL CHAMBERS | 5160 MAPLE DR # A
REGULAR MEETING
JUNE 8, 2023 | 6:00 PM

Meeting minutes will continue to be provided per the City’s normal course of business. Members of the public may still attend the meeting in person or submit comments to the City Clerk prior to 4:30 PM on June 8th, 2023.

1. CALL TO ORDER / ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES APRIL 13, 2023 REGULAR MEETING
4. TIME TO ADDRESS THE COMMISSION – FIVE (5) MINUTE LIMIT
5. NEW BUSINESS ITEMS
   a. CHARGING AND FUEL INFRASTRUCTURE GRANT
   b. PARKS MAINTENANCE SHOP MURAL
   c. PARK PROJECT UPDATES
6. CEMETERY (NEXT SCHEDULED CLEAN-UP DATE: JUNE 15 - JULY 1)
7. REPORTS
   a. MONTHLY REPORT
8. FUTURE AGENDA ITEMS/COMMISSIONER COMMENTS
   a. PARKS LIGHTING DISCUSSION
9. ADJOURNMENT
1. CALL TO ORDER/ROLL CALL
Pleasant Hill Park and Recreation Commission Regular Session was called to order at 6:00 P.M. on April 13, 2023 by Chairperson Will. Present: Kayla DeBruin, Adam Fendrick, Konnor Hodges, Matthew Keller, and Matthew Will. Absent: Loren Lown and Christine Urish.

2. APPROVAL OF AGENDA
DEBRUIN/FENDRICK motioned to approve the agenda. Ayes: Unanimous. Motion carried.

3. APPROVAL OF MINUTES OF MARCH 9, 2023 REGULAR SESSION
HODGES/KELLER motioned to approve the minutes of the March 9, 2023 regular session. Ayes: Unanimous. Motion carried.

4. TIME TO ADDRESS THE COMMISSION
None

5. NEW BUSINESS
   A. MEEK PROPERTY UPDATE
Commissioners and City Staff discussed meeting topics; priorities; and surrounding area trail/park development:
   • Meek Property Prioritization:
    1. Stream Stabilization
    2. Conservation Efforts
    3. Future trail development
       a. Continue to explore connection potential for Copper Creek Lake Park to Valley High Manor neighborhood underneath Hwy 163.
       b. Interest in future meeting between City of Des Moines, Polk County Conservation (PCC), and Pleasant Hill to discuss lead agency and future next steps.
   • Copper Creek Lake Park Mountain Bike Park
    1. Currently flagging trail
    2. Trail construction bidding this year (awaiting grant funding opportunity)
    3. Trail building begins in spring ’24
a. stream restoration/stabilization happens concurrently

- **Vandalia Boat Access**
  1. Proposed opportunity for PCC to adopt access
  2. PCC more closely aligned with ICON water trails
  3. Better equipped to maintain infrastructure
  4. Pleasant Hill would retain Police/Fire/EMS responsibilities

- **Sleepy Hollow**
  1. Ranger on-site by July ‘23
  2. Phase I
     a. 1. Snow flex addition by August 2023
     b. 70% water recirculation (30% evaporation)
  3. Phase II (2 years out)
     a. 1. Improvements: camping site, bathrooms, lodge renovations, parking additions, snow making equipment updates, on-site EMS

**B. PUBLIC ART**
The Art Commission has been pursuing multiple public art opportunities this year. After an RFQ sent to local artists, the first public mural has been selected for the Parks and Recreation Maintenance Shop. The southern facing shop wall has been chosen based on proximity to the future SE connector. The Art Commission is reviewing the final designs, Pleasant Hill will be taking part in the Des Moines Art Center, Inside Out art campaign. Public art locations are in talks, although there is interest in placement of the art along the proposed RAGBRAI route.

6. CEMETERY
None

7. REPORTS

**A. MONTHLY REPORT**
- Lots of registrations for activates; Pickleball league starting mid-May; approx. 40 people registered for the league; summer activities starting; spring time hill climb this weekend; approx. 90 people this year; finally bouncing back from COVID.
- Spring/summer community guide sent to Pleasant Hill residents
- Mapping and additional signage for soft-surface trails (Hickory Glen Woodlands)
- Spring burns: Doanes Hill/Woodlands, Cemetery, Little Fourmile
- Meacham Place Park Phase I construction beginning end of April
- Doanes Splash Pad construction beginning mid-April
- Doanes Park tennis court resurfacing schedule for April 17th
- Hickory Glen Park Pavilion tentative completion date set for May 31st
8. FUTURE AGENDA ITEMS/COMMISSIONERS’ COMMENTS
   • NEXT REGULARLY SCHEDULED MEETING – May 11, 2023 – 6:00 P.M.
   • PARKS LIGHTING DISCUSSION

9. ADJOURNMENT
KELLER/HODGES motioned to adjourn. Ayes: Unanimous. Motion carried. Meeting adjourned at 6:53 P.M.

Jennifer Bartles
Recording Secretary
AGENDA ITEM

PARKS & RECREATION COMMISSION

JUNE 8, 2023

REQUESTED BY: RYAN MERRITT, PARKS AND RECREATION MANAGER
REFER TO: PARKS AND RECREATION COMMISSION
SUBJECT: CHARGIN AND FUEL INFRASTRUCTURE GRANT

BACKGROUND:
The U.S. Department of Transportation’s new Charging and Fueling Infrastructure (CFI) Discretionary Grant Program, established by the Bipartisan Infrastructure Law, will provide $2.5 billion over five years to a wide range of applicants, including cities, counties, and local governments. Funding will be available to strategically deploy EV charging and other alternative vehicle-fueling infrastructure projects in publicly accessible locations in urban and rural communities, as well as along designated Alternative Fuel Corridors (AFCs).

The Des Moines Area Metropolitan Planning Organization (MPO) is developing the application for the community program grant process, for which Pleasant Hill is proposing joint application. Multiple metro communities are working with the MPO on a regional submission, due to the minimum funding floor of $500,000 for the community grant (with a maximum award of $350 million available in FY22 & FY23). For the community grant program, the Federal share shall not exceed 80 percent of the total project cost and awardees must provide at least 20 percent of the total project cost as a matching share.

The proposed charging stations will be Level 2 chargers, however there is interest in preparing infrastructure for future rapid charging upgrades. The two Pleasant Hill locations have been established at Pleasant Hill Library and Hickory Glen Park (Polk County Conservation is proposing a charging station at the new Copper Creek Lake Mountain Bike Park as well).

Grant applications are due Tuesday, June 13; an award date will be announced later this year.

The application materials have been submitted to the MPO and no further commission action is required.
AGENDA ITEM

PARKS & RECREATION COMMISSION

JUNE 8, 2023

REQUESTED BY: RYAN MERRITT,
PARKS AND RECREATION MANAGER

REFER TO: PARKS AND RECREATION COMMISSION

SUBJECT: PARKS MAINTENANCE SHOP MURAL

The Parks and Recreation Department has been pursuing multiple public art opportunities this year. After an RFQ sent to local artists, the first public mural has been selected for the Parks and Recreation Maintenance Shop. The southern facing shop wall has been chosen based on proximity to the future SE connector. The final design is attached below. Work on the mural is anticipated to start around June 12th.

https://view.genial.ly/646a7c80cda0ec001447000f

No further commission action is required.
REQUESTED BY: RYAN MERRITT,
PARKS AND RECREATION MANAGER
REFER TO: PARKS AND RECREATION COMMISSION
SUBJECT: PARK PROJECT UPDATES

Updates for previously completed and ongoing park CIP projects.

No further commission action is required.

Parks in Progress

The City of Pleasant Hill has multiple new, and exciting park projects underway! Please pardon our mess as we make progress in the parks!

- Hickory Glen Park Pavilion
- Meacham Place Park (Phase I)
- Doanes Park Splash Pad
- Doanes Park Tennis Court Resurfacing - Completed
- Copper Creek Lake Smart Park Features - Completed
- Youngstown Trail Phase 3
- Doanes Park Field 4 Improvements - Completed
- Phoenix Sculpture/Gate Sculpture Lighting
- Doanes Park Grant Stage Repairs
Hickory Glen Park Pavilion (Spring 2023)
Project Update 5/17/23:

- Sidewalk and concrete apron completed
- Plumbing and electrical ongoing
- Landscaping to begin in the next few weeks
- Estimated project completion date: May 2023

Hickory Glen Park is Pleasant Hill’s newest and largest city park with over 70 acres of total park land. The park pavilion will provide a place to rest and observe the beauty of the park, and will include ample (accessible seating) for sports field spectators and future splash pad users.

Meacham Place Park (Phase I)
Project Update 4/26/23:

- Bid awarded for first phase
- Work to begin on-site in early May
- Estimated project completion date: Summer 2023

The initial phase for Meacham Place Park on East Oakwood Drive will begin late April 2023. This park will be a wonderful neighborhood addition, including walking trails, sport courts, and parking.
Doanes Park Splash Pad (June 2023)
Project Update 5/26/23:

- Underground work completed
- Concrete container or ‘wet’ area completed
- Remaining concrete installation scheduled for 5/30
- Shade structure and vertical features to follow

The first splash pad in Pleasant Hill will be open this summer at Doanes Park. This water play space will include 15 ground spray features and 2 vertical features, as well as a shade structure.
**Doanes Park Tennis Court Resurfacing (Spring 2023)**

**Project Update 5/10/23: Completed**

- Additional CIP funds were made available (through a Polk County grant for field 4 repairs) and Pickleball court conversion has been included as an additional project item.

Doanes Park tennis courts are scheduled to be resurfaced in spring of 2023, work will include preparing the existing court surface, power washing, repairing cracks, leveling depressions, new striping, and conversion of one tennis court into two stand-alone pickleball courts.
Youngstown Trail Phase 3 (Spring 2023)

This phase of Youngstown Trail has been aligned with the Pine Valley development, and will extend the trail from East Oakwood Drive to Southeast 6th Avenue.

Project Update 5/26/23:

- Grading operations ongoing
- Tree removal complete
- Concrete 75% completed

If any issues or questions arise please reach out to the following:

**Alliance Construction Group LLC**  
(General Contractor)  
Ryan McKinney (Project Manager)  
515-556-0778

**Snyder and Associates**  
(Observation and City Engineer)  
Alan Walker (Observer) 515-265-0287  
Brandon Niebuhr (Engineer) 515-964-2020

Next Regularly Scheduled Meeting  
May 11, 2023
May 2023

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<th>Volunteers</th>
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<tr>
<td>Total Volunteers/Hours</td>
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<td>Park Shelter/Facility Rentals</td>
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<td>Programs Offered/Participants</td>
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<tr>
<td>Partner Events</td>
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<td>Event Attendance</td>
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Engagement Analytics for May

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<tr>
<td>Parks in Progress Visits</td>
<td>147 / 131 unique views</td>
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<tr>
<td>Summer Passport</td>
<td>199 / 180 unique views</td>
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Monthly Highlights:
- Pleasant Hill Parks Summer Passport Program: [https://pleasanthilliowa.org/823/Summer-Passport](https://pleasanthilliowa.org/823/Summer-Passport)
- Parks Maintenance Shop mural final design: [https://view.genial.ly/646a7c80cda0ec001447000f](https://view.genial.ly/646a7c80cda0ec001447000f)
- Park project updates, Parks in Progress: [https://www.pleasanthilliowa.org/789/Parks-in-Progress](https://www.pleasanthilliowa.org/789/Parks-in-Progress)
- Inaugural Pickleball League – 45 participants registered

Upcoming events:
Splash pad ribbon cutting – Saturday, June 24<sup>th</sup>, 2:00 PM
RAGBRAI – Thursday, July 27<sup>th</sup>, 5:00 AM-12:00 PM