AGENDA

PLEASANT HILL PARKS AND RECREATION COMMISSION
CITY HALL, COUNCIL CHAMBERS | 5160 MAPLE DR # A
REGULAR MEETING
APRIL 13, 2023 | 6:00 PM

Meeting minutes will continue to be provided per the City’s normal course of business. Members of the public may still attend the meeting in person or submit comments to the City Clerk prior to 4:30 PM on April 13th, 2023.

1. CALL TO ORDER / ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES MARCH 9, 2023 REGULAR MEETING
4. TIME TO ADDRESS THE COMMISSION – FIVE (5) MINUTE LIMIT
5. NEW BUSINESS ITEMS
   a. MEEK PROPERTY UPDATE
   b. PUBLIC ART
6. CEMETERY (NEXT SCHEDULED CLEAN-UP DATE: JUNE 15 - JULY 1)
7. REPORTS
   a. MONTHLY REPORT
8. FUTURE AGENDA ITEMS/COMMISSIONER COMMENTS
   a. PARKS LIGHTING DISCUSSION
9. ADJOURNMENT
1. CALL TO ORDER/ROLL CALL
Pleasant Hill Park and Recreation Commission Regular Session was called to order at 6:00 P.M. on March 9, 2023 by Chairperson Will. Present: Kayla DeBruin, Adam Fendrick, Matthew Keller, Loren Lown, and Matthew Will. Absent: Konnor Hodges and Christine Urish.

2. APPROVAL OF AGENDA
DEBRUIN/KELLER motioned to approve the agenda. Ayes: Unanimous. Motion carried.

3. APPROVAL OF MINUTES OF FEBRUARY 9, 2023 REGULAR SESSION
LOWN/KELLER motioned to approve the minutes of the February 9, 2023 regular session. Ayes: Unanimous. Motion carried.

4. TIME TO ADDRESS THE COMMISSION
None

5. NEW BUSINESS
None

6. CEMETERY
None

7. REPORTS
A. MONTHLY REPORT
• Submitted for two grants -
  ▪ Prairie Meadows Legacy Grant ($100K – Hickory Glen Community Pickleball Courts)
  ▪ Wellmark Built Environment Grant ($100K – Hickory Glen Community Pickleball Courts)
• Working on spring/summer community guide (available early March)
• Storywalk in the Park updates - improvements for accessibility and interactivity; QR codes for audiobook version at each station; grand opening April 4th (rain date April 11th)
• Awarded contracts for mowing, turf chemical application, and Meacham Place Park Phase 1
  ▪ Meacham Park Place Phase 1 - bids under engineer estimate; pre-con meeting in a couple weeks; build completion deadline October 1st; phase 1 includes parking lot, sidewalk, trail, sport court as add-alternate, and frontage sidewalk widening to standard trail width. Seeking grant opportunities to add playground as soon as possible.
• Hickory Glen Pavilion progress update
• Springtime 5K Hill Climb - April 15th @ 8:30am; partnering with Chamber of Commerce

B. OPERATIONS UPDATE
• Turf Chemical Application – IMP model; get best result with least amount of chemicals; tracking chemical application amounts by identified zones; customization based on uses and what areas need what for best results by use; Sports fields vs trail (high to low)
• Mayor's Monarch Pledge -
• Pollinator Patches – implemented in areas where best suited; along trails, no-mow areas, etc.; use and support of native species
• Gravel Bed Nursery – utilizes bare root stock; better root growth before planting
• Copper Creek Lake Shoreline – tall vegetation best for geese deterrent; future widening of tall vegetation areas; winding paths for fishing access but less inviting to nuisance species.
• Stormwater – MS4 City – help oversee stormwater requirements and rain barrel program.
• Sport court improvements – improving accessibility; Doanes park court resurfacing; staff CPSI (certified playground safety inspector) certification

C. CIP PROJECT UPDATE
• April start date for most projects (weather dependent)
• Doanes Park Tennis Courts - resurfacing; conversion of one court to dedicated pickle ball court and additional lines added to other courts; new courts will be the only courts east of Birdland Park; large community demand and council support for additional pickle ball courts. Commissioner Keller suggested signage at courts informing users of alternate tennis locations available.
• Smart Park Features – spring installation at Copper Creek Lake Park by bike station
• Youngstown Trail Phase 3 – mid-April start date (weather dependent)
• Doanes Park Field 4 – completed; utilized grant funds; field resurfaced; batting cages added;
8. FUTURE AGENDA ITEMS/COMMISSIONERS’ COMMENTS

• NEXT REGULARLY SCHEDULED MEETING – April 13, 2023 – 6:00 P.M.
• Bird Friendly Iowa yearly paperwork – completed per program requirements
• Meeks Property – project meeting scheduled for March 20th between City Staff and Polk County Conservation.
• Prairie Grass Plantings - section between E University Ave and Little Four Mile Dr needs attention and invasive species removed.
• Spring bird migrations
• Splash Pad Schedule – pre-con meeting next month; June 30th project deadline; construction start as soon as weather allows

9. ADJOURNMENT

FENDRICK/DEBRUIN motioned to adjourn. Ayes: Unanimous. Motion carried. Meeting adjourned at 6:35 P.M.

Jennifer Bartles
Recording Secretary
BACKGROUND:
City staff and staff from Polk County Conservation met in March to discuss property and development topics. Below are notes from the meeting.

Meek Property
Prioritization:
1. Stream stabilization
2. Conservation efforts
3. Future trail development
   i. Continue to explore connection potential for Copper Creek Lake Park to Valley High Manor neighborhood underneath Hwy 163. Interest in a future meeting between City of Des Moines, Polk County Conservation, and Pleasant Hill to discuss lead agency and future next steps.

Copper Creek Lake Park Mountain Bike Park
Currently flagging trail
Trail construction bidding in June/July ’23
Trail building begins in spring ’24 (ideally stream restoration/stabilization happens concurrently)

Vandalia Boat Access
Proposed opportunity for PCC to adopt access
   PCC more closely aligned with ICON water trails
   Better equipped to maintain infrastructure
   Pleasant Hill would retain Police/Fire/EMS responsibilities

Sleepy Hollow
Ranger on-site by July ’23
   Phase I
1. Snow flex addition by August 1st
   a. 70% water recirculation (30% evaporation)
   b. https://snowflex.com/media/video-gallery/

Phase II (2 years out)
1. Improvements: camping site, bathrooms, lodge renovations, parking additions, snow making equipment updates, on-site EMS

Property Deeded to PCC

South of Meeks

NE of Sleepy Hollow
Next Regularly Scheduled Meeting
May 11, 2023

North of NE 12th Street
AGENDA ITEM

PARKS & RECREATION COMMISSION

APRIL 13, 2023

REQUESTED BY: RYAN MERRITT
PARKS AND RECREATION MANAGER

REFER TO: PARKS AND RECREATION COMMISSION

SUBJECT: PUBLIC ART

BACKGROUND:
The Parks and Recreation Department has been pursuing multiple public art opportunities this year. After an RFQ sent to local artists, the first public mural has been selected for the Parks and Recreation Maintenance Shop. The southern facing shop wall has been chosen based on proximity to the future SE connector. The Art Commission is reviewing the final designs, however the initial sketch is attached below.
Example provided by artist.

https://www.google.com/maps/@41.4752211,-93.674292,3a,75y,350.79h,92.75t/data=!3m6!1e1!3m4!1sgxWL1pSPtnMI-9HXPgWDAqI2e0i7i16384!8i8192
Additionally, Pleasant Hill will be taking part in the Des Moines Art Center, Inside Out art campaign. Public art locations are in talks, although there is interest in placement of the art along the proposed RAGBRAI route.

https://emuseum.desmoinesartcenter.org/objects/37639/from-the-lake-no-1?ctx=6b610bc969d735193989b3a51d8fc18399b57551&idx=6

https://emuseum.desmoinesartcenter.org/objects/39890/mont-saintvictoire?ctx=8571f186cdfca368d5b589868fe6a427c0141524&idx=4
March 2023

Volunteers -
Volunteer Hours for March -
Total Volunteers/Hours 22
Park Shelter/Facility Rentals 16
Programs Offered/Participants 2/48
Partner Events -
Parks Special Events -
Event Attendance -
Special Event Requests 2

Revenue Collected $6,995

Engagement Analytics for March

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<td>Social Media Reach</td>
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<td>Net Followers</td>
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Monthly Highlights:
- Spring/summer community guide sent to Pleasant Hill residents
- Mapping and additional signage for soft-surface trails (Hickory Glen Woodlands)
- Spring burns: Doanes Hill/Woodlands, Cemetery, Little Fourmile (Before May 1st)
- Meacham Place Park phase I construction beginning end of April
- Doanes Splash Pad construction beginning mid-April
- Doanes Park tennis court resurfacing schedule for April 17
- Hickory Glen Park Pavilion tentative completion date set for May 31 (progress photos attached)
Next Regularly Scheduled Meeting
May 11, 2023