Meeting minutes will continue to be provided per the City’s normal course of business. Members of the public may still attend the meeting in person or submit comments to the City Clerk prior to 4:30 PM on March 9th, 2023.

1. CALL TO ORDER / ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES FEBRUARY 9, 2023 REGULAR MEETING
4. TIME TO ADDRESS THE COMMISSION – FIVE (5) MINUTE LIMIT
5. NEW BUSINESS ITEMS
6. CEMETERY
7. REPORTS
   a. MONTHLY REPORT
   b. OPERATIONS UPDATE
   c. CIP PROJECT UPDATE
8. FUTURE AGENDA ITEMS/COMMISSIONER COMMENTS
   a. PARKS LIGHTING DISCUSSION
9. ADJOURNMENT
1. CALL TO ORDER/ROLL CALL
Pleasant Hill Park and Recreation Commission Regular Session was called to order at
6:00 P.M. on February 9, 2023 by Chairperson Will. Present: Konnor Hodges, Matthew
Keller, Loren Lown, Christine Urish, and Matthew Will. Absent: Kayla DeBruin and Adam
Fendrick.

2. APPROVAL OF AGENDA
LOWN/HODGES motioned to approve the agenda. Ayes: Unanimous. Motion carried.

3. APPROVAL OF MINUTES OF DECEMBER 8, 2022 REGULAR SESSION
KELLER/HODGES motioned to approve the minutes of the December 8, 2022 regular
session. Ayes: Unanimous. Motion carried.

4. PRESENTATION – PLEASANT HILL COMMUNITY INPUT SURVEY
City Communication Specialist Candace Bell discussed recent community survey results.
• 460 surveys (300 goal); record response; small margin of error; all neighborhoods
representative; compared to census-good representation of residents; overall great
representation of the community based on respondent locations.
• Most have been to a park, but not participated in a program (no change from
previous)
• 77% overall satisfaction with parks - Survey processor was shocked with results;
consistently above normal, but even more so this year.
• Maintenance of parks and youth shelter highest score; availability of parks and
recreation facilities and programs moved up four ranks from last survey.
• Parks specific community and Council priorities aligned as a whole – streets,
communication, codes, etc.; paths/trails; splash pad; dog park; respondents wanted
more of adult and fitness programs. - Let’s Talk Parks Surveys makes up for questions
cut from this survey due to length limitations.
• Support of parks and trail development - 54% very supportive; 25% supportive; only
9% non-supportive.
• Lowest safety rating over all is parks at night.
• Survey results and mapping of answers available on City website.

5. TIME TO ADDRESS THE COMMISSION
None
6. NEW BUSINESS
None

7. CEMETERY
None

8. REPORTS
A. MONTHLY REPORT
- Successfully submitted for the Mayors’ Monarch Pledge
- Continued progress with the Hickory Glen Park Pavilion
- Urban Deer Hunt completed with 14 total hunters (3 incentive bucks, 12 does)
- Stream bank stabilization at Copper Creek Lake Park (partner project with Public Works)

B. PCC UPDATE (MEEK PROPERTY/COPPER CREEK)
Timber stand improvement ongoing; Edgewater board members meeting to discuss honeysuckle removal on abutting property line and find middle ground of natural buffer; IMBA flag proposed trail next month; contract to bid construction this summer to start construction next spring (2024); PCC has ownership of Meeks’ property; still ongoing discussion of creek restorations; awaiting impacts of stream stabilization upstream. 2017 was last time stabilization of tributary added; last flood disrupted some of the previous stabilization efforts; erosion eating away at bank towards trail; repairs should combat 2023 flooding; and entire whole section to be completed via grant funding and PCC mountain bike park development.

9. FUTURE AGENDA ITEMS/COMMISSIONERS’ COMMENTS
- NEXT REGULARLY SCHEDULED MEETING – March 9, 2023 – 6:00 P.M.
- Commissioner Keller Trails and Greenways Committee now only meeting 3x/year due to scheduling issues; 97% funded of multi-million dollar project.

10. ADJOURNMENT
LOWN/KELLER motioned to adjourn. Ayes: Unanimous. Motion carried. Meeting adjourned at 6:30 P.M.

Jennifer Bartles
Recording Secretary
# February 2023

<table>
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<th>Category</th>
<th>Details</th>
</tr>
</thead>
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<tr>
<td>Volunteers</td>
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<tr>
<td>Volunteer Hours for February</td>
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<tr>
<td>Total Volunteers/Hours</td>
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<tr>
<td>Park Shelter/Facility Rentals</td>
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<td>Programs Offered/Participants</td>
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<tr>
<td>Parks Special Events</td>
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<tr>
<td>Event Attendance</td>
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<tr>
<td>Special Event Requests</td>
<td>6</td>
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<tr>
<td>Revenue Collected</td>
<td>$4,750</td>
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## Engagement Analytics for February

<table>
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<th>Category</th>
<th>Details</th>
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<td>Social Media Reach</td>
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<td>Net Followers</td>
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<tr>
<td>Website Page Visits</td>
<td>2,020</td>
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<tr>
<td>Unique Page Visits</td>
<td>1,681</td>
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## Monthly Highlights:

- Submitted for two grants:
  - Prairie Meadows Legacy Grant ($100K – Hickory Glen Community Pickleball Courts)
  - Wellmark Built Environment Grant ($100K – Hickory Glen Community Pickleball Courts)
- Working on spring/summer community guide (available early March)
- Storywalk in the Park updates: improvements for accessibility and interactivity --grand opening April 4th (rain date April 11th)
- Awarded contracts for mowing, turf chemical application, and Meacham Place Park phase I
Hickory Glen Park Pavilion (3/2/23)
Join us for the Springtime Hill Climb. This is a fun springtime race through the streets and trails of Pleasant Hill, IA. The race is 5K (3.1 miles) and is chip-timed. Race proceeds will support Mental Health Awareness in our community.

**Date:** April 15th  **Time:** 8:30 AM  **Location:** Doanes Park
OPERATIONS UPDATE

Turf Chemical Application (IPM Model)
Implementing an Integrated Pest Management (IPM) approach to turf management. The goal is to attain the highest turfgrass performance with the lowest possible inputs, thus minimizing environmental disruptions. IPM programing requires: (1) Site specific identification and analysis of plants, pests, soils, and hydrology. (2) Regular scouting, establishing tolerance thresholds, identifying options, record keeping, and evaluating results. Pleasant Hill Parks & Recreation manages 137+ acres of Turf. Nearly ten percent (13.28 acres) are sports fields. About 2 acres of turf surrounding the city complexes are ranked high performance. These two levels receive the 5-step treatment program annually. Twenty-six percent (35.3 acres) are ranked moderate performance, receiving two or less weed control treatments seasonally. Eight percent of the City’s turf is categorized as low performance turf, receiving one or no treatments, based on weed tolerance thresholds. The remaining 55% of turf is chemical free.

Mayor’s Monarch Pledge
Supports sustainable practices, and the use of planned and programmatic approaches to the protection, development, and maintenance of green infrastructure within the community. Includes action items that will help elevate our operational goals and continue to ensure best practices within the department.

Pollinator Patches
Helps with encroachment from invasive species and provides pollinator habitat.

Gravel Bed Nursery
Tree growth method for limited space, utilizing bare root stock. Growing trees in a gravel bed rather than soil can result in trees with 200 percent more roots. These extra roots help the trees grow larger in shorter amounts of time.

Mulching Practices
Combat the spread of invasive species within the local environment, as well as support the returned growth of native species.

Increased Shoreline Vegetation
Assists with nuisance wildlife control.

Improved Stormwater Practices
Municipal Separate Storm Sewer System (MS4) cities must abide by an individual stormwater permit to minimize stormwater runoff. MS4s are determined by the Iowa Department of Natural Resources and primarily dependent on population or proximity to a metropolitan area.

Permitted MS4s are required to have a construction site runoff erosion control ordinance and a post construction stormwater ordinance in place. Their program must also meet 6 minimum requirements.
1. Public outreach on stormwater impacts
2. Public involvement and participation
3. Illicit discharge and elimination program and ordinance
4. Construction site regulations and sediment and erosion control ordinance
5. Post-construction on stormwater management and ordinance
6. Good housekeeping policies

https://www.pleasanthilliowa.org/183/Stormwater-Management

Accessible Storywalk Additions
Storywalk locations will be more, accessible including audio recorded story readings for the visually impaired, as well as additional interactive components to engage users in multi-generational activities (including natural, physical, emotional, sensory elements).

Sport Court Improvements

Certified Playground Safety Inspector (CPSI) Certification
Hickory Glen Park Pavilion (Spring 2023)
Project Update 3/2/23:
- Framing is underway; siding and roofing will follow
- Estimated project completion date: May 2023

Hickory Glen Park is Pleasant Hill’s newest and largest city park with over 70 acres of total park land. The park pavilion will provide a place to rest and observe the beauty of the park, and will include ample (accessible seating) for sports field spectators and future splash pad users.

Meacham Place Park (Phase I)
Project Update 3/2/23:
- Bid awarded for first phase
- Estimated project completion date: October 1, 2023

Planning is still in the works, but Meacham Place Park on East Oakwood Drive, will be a wonderful neighborhood park addition, including walking trails, sport courts, and an eventual shelter.

Doanes Park Splash Pad (Summer 2023)
The first splash pad in Pleasant Hill will be open next summer at Doanes Park. This water play space will include a number of spray features, as well as ample shade structures.
Doanes Park Tennis Court Resurfacing (Spring 2023)
Project Update 2/10/23:

- Additional CIP funds were made available (through a Polk County grant for field 4 repairs) and Pickleball court conversion has been included as an additional project item
- Estimated project timeline: May 2023

Doanes Park tennis courts are scheduled to be resurfaced in spring of 2023, work will include preparing the existing court surface, power washing, repairing cracks, leveling depressions, new striping, and conversion of one tennis court into two stand-alone pickleball courts.

Smart Park Features (Spring 2023)
The City supports innovative park practices and application for grants that incorporate technology for the betterment of the community.

Facebook Data Center awarded Pleasant Hill Parks and Recreation with a Community Action Grant for “Smart Park” features, including a solar charging station bench as well as a solar leaf light to be installed at Copper Creek Lake Park.
**Youngstown Trail Phase 3 (Spring 2023)**
This phase of Youngstown Trail has been aligned with the Pine Valley development, and will extend the trail from East Oakwood Drive to Southeast 6th Avenue.

**Project Update 10/10/22:**

Crews will be starting tree clearing the week of October 10th. Grading operations will continue after clearing and grubbing. This is to notify everyone if any issues or questions arise to please reach out to the following:

- **Alliance Construction Group LLC**
  - Ryan McKinney (Project Manager) 515-556-0778
- **Snyder and Associates**
  - Alan Walker (Observer) 515-205-0867
  - Brandon Niebuhr (Engineer) 515-964-2020

**Doanes Park Field 4 Improvements**

**Project Update:** Completed. The infield surface has been updated and will provide a safer surface for our youngest baseball players. The Field 4 batting cage has also been renovated to provide the safest conditions for all players.

The Pleasant Hill Little League serves approximately 350 players that utilize the Doanes Park fields as their home fields each year. The conditions at Field 4 in Doanes Park currently pose a safety hazard to players and community users.

With grant funds from the Polk County Community Betterment program, this area will be enhanced for youth baseball to make the space safe and functional for baseball programs and the entire community.