1. CALL TO ORDER/ROLL CALL

2. APPROVAL OF AGENDA

3. PUBLIC INPUT (5 MINUTES FOR ITEMS NOT ON THE AGENDA)

4. CONSENT ITEMS
   a. Council Minutes - dated 12/28/22
   b. Council Work Session Minutes – dated 01/03/23
   c. Claims Listing - dated 01/10/2023
   d. Approve the 2023 City Calendar
   e. Fire Department Annual Report – dated December 2022
   g. Parks Department Monthly Report – dated December 2022
   h. Parks Department Annual Report – dated December 2022
   i. Resolution #011023-01 – Approve Official Depositories
   j. Resolution #011023-02 – Approve Official Publications
   k. Resolution #011023-03 – Approval of Payment Application No. 2 for Hickory Glen Park Pavilion

5. BUSINESS ITEMS
   a. Second Reading of Ordinance #919 – An Ordinance Amending Chapter 65 Stop or Yield Required
   b. Second Reading of Ordinance #920 – An Ordinance Amending Chapter 69 Parking Regulations
   c. Resolution #011023-04 – Approval of Application to the DMAMPO for STBG Funding Request for the Sherrylynn Blvd and University Ave Improvement Project
   d. Resolution #011023-05 – Approval of Accepting MWA Refillable Water Bottle Station Grant
   e. Resolution #011023-06 – Approval of Change Order No. 1 – Hickory Glen Park Pavilion Project
   f. Approve Special Event Application - Saint Patrick Days Event at Mugsy’s Pizza House
   g. Resolution #011023-07 – Approval of Final Plat for Lexington Park Plat 3

6. CLOSING COMMENT

7. ADJOURNMENT
PLEASANT HILL CITY COUNCIL
REGULAR SESSION
DECEMBER 28, 2022
6:00 PM

1. CALL TO ORDER/ROLL CALL
Mayor Kurovski called the Pleasant Hill City Council regular meeting to order on December 28, 2022 at 6:00 p.m. The Council Chambers were open and available to the public to participate in the meeting. PRESENT: Len Murray, Ross Grooters, Mike Richardson, Amanda Lundstedt and Mark Konrad. ABSENT: None.

2. APPROVAL OF AGENDA
Murray/Richardson moved to approve the agenda. ROLL CALL: AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

3. PUBLIC HEARING
Mayor Kurovski opened the Public Hearing for item 3.a. Resolution #122822-01 – Receipt of Bids for the Hickory Boulevard Overlay Phase 1 Project at 6:01 pm. Public Works Director Russ Paul explained that one of the priorities outlined in the fiscal year 2023 budget was to make improvements to the road surface of Hickory Boulevard. The scope of this project starts at the intersection of Hickory Boulevard and Ash Drive then concludes at the intersection of Hickory Boulevard and East Oakwood Drive. There are two add alternate bid items associated with this project; the first continues the overlay on Hickory Boulevard from East Oakwood Drive to Beech Boulevard and the second continues the Hickory Boulevard overlay from Beech Boulevard to Catalpa Drive. The project includes milling the existing asphalt surface and patching the failing sections of concrete pavement. The roadway is then overlaid with a new asphalt surface on top of the existing panels in good condition and newly replaced street panels. There will also be improvements made to sidewalk crossings at the intersections in an effort to ensure compliance with current ADA standards. On December 14th a bid letting was held where the City received five bids for this project. The lowest responsible and responsive bid received was from TK Concrete. The City has 60 days from the bid letting date to enter into a contract with the lowest responsible and responsive bidder. City staff recommends the Council consider the receipt of bids for the project at this time and consider award separately at a later date while budget consideration is given to the potential inclusion of alternates. An action to consider award of the project will be presented to the Council within the 60 day period. This is a resolution to receive the bids for the project. After hearing no further questions or comments from the public, the Mayor closed the public hearing at 6:03 pm.

   a. Resolution #122822-01 – Receipt of Bids for the Hickory Boulevard Overlay Phase 1 Project
   Konrad/Lundstedt moved to approve Resolution #122822-01 – Receipt of Bids for the Hickory Boulevard Overlay Phase 1 Project. ROLL CALL: AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

4. PUBLIC INPUT (5 MINUTES FOR ITEMS NOT ON THE AGENDA)
There were none.

5. CONSENT ITEMS

6. BUSINESS ITEMS
   a. Resolution #122822-03 –Approval of Final Plat for Arbor Lake and Escrow Agreement
   Murray/Grooters moved to approve Resolution #122822-03 –Approval of Final Plat for Arbor Lake and Escrow Agreement. Community Development Director/Assistant City Manager Madeline Sturms explained that the City has received a final plat for approximately 19-acres of vacant land generally located south of Arbor Lake Plat 1 on Arbor Woods Drive, the last remaining section of the Community at Arbor Lake PUD to be developed. The parcel is owned by Arbor Lake Development, LLC with plans to subdivide the property for residential development. The proposed uses on the property meet the current zoning of PUD Planned Unit Development and the latest draft of the Community at Arbor Lake PUD Master Plan approved in 2014 as an amendment to the original 2006 Plan. The developer has requested consideration of the final plat in order to make lots available for sale by providing assurances to the City in an amount sufficient to secure that improvements be constructed in accordance with City Code and assure that the remaining improvements be completed. The City Code allows for this provision to be met with a performance bond. The developer has agreed to put cash in escrow in lieu of a bond and enter into an Escrow Holdback Agreement with the City, pending City Council approval. Attorney Brad Skinner confirmed cash in lieu of a bond was received for escrow in an amount satisfactory with the engineers to complete the project and recommended approval subject to his verification of the deposit clearing. Staff has reviewed the plating document and finds it to be in conformance with the requirements of a final plat. ROLL CALL: AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.
b. **Resolution #122822-04** – Approval of Electric Easement for Hickory Glen Park  
Grooters/Lundstedt moved to approve **Resolution #122822-04** – Approval of Electric Easement for Hickory Glen Park. Park and Recreation Manager Ryan Merritt explained that the City Council has prioritized funding for the construction of a multipurpose building at Hickory Glen Park. The building need and location was contemplated as part of the master plan for the park and the structure is currently under construction. Staff have been working with MidAmerican Energy to extend electric primary for the park pavilion. This is an easement listing the approximately 7,501 SF of property granted to MidAmerican Energy for underground utilities. **ROLL CALL:** AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

c. **First Reading of Ordinance #919** – An Ordinance Amending Chapter 65 Stop or Yield Required  
Richardson/Konrad moved to approve **First Reading of Ordinance #919** – An Ordinance Amending Chapter 65 Stop or Yield Required. Community Development Director/Assistant City Manager Madeline Sturms explained that as part of the platting process of Arbor Lake Plat 2, a set of regulatory signs will be installed in the City’s newly adopted right of way. Staff has brought forward modifications to Chapter 65 Stop or Yield required to reflect the addition of a stop sign at the intersection of Arbor Hills Court and Arbor Woods Drive. **ROLL CALL:** AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

d. **First Reading of Ordinance #920** – An Ordinance Amending Chapter 69 Parking Regulations  
Konrad/Grooters moved to approve **First Reading of Ordinance #920** – An Ordinance Amending Chapter 69 Parking Regulations. Community Development Director/Assistant City Manager Madeline Sturms explained that as part of the platting process of Arbor Lake Plat 2, a set of regulatory signs will be installed in the City’s newly adopted right of way. Staff has brought forward modifications to Chapter 69 Parking Regulations to reflect the planned prohibited parking area along the south side of Arbor Hills Court and north side of Arbor Springs Drive. **ROLL CALL:** AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0.

7. **CLOSING COMMENT**  
Councilmember Murray asked about the street light being moved related to the new driveway for Kum & Go on 60th Street and let the Public Works Dept. know there was a sign laying down on the median at the same location. He also congratulated the Pleasant Hill Chamber of Commerce for being runner up to best Chambers.

Attorney Brad Skinner wished everyone a Happy New Year.

Mayor Kurovski reminded Council to review their CIP books and prepare for January 7 Strategic Planning Session. She said she was excited to look forward to what 2023 has in store for the community.

City Manager Ben Champ announced City Offices would be closed on Monday, January 2nd in observance of New Year’s Day Holiday, and that there would be a budget work session next week on Tuesday, January 3rd at 5:30pm, as well as the Strategic Planning Session on Saturday, January 7th, as the Mayor mentioned.

8. **ADJOURNMENT**  
Richardson/Lundstedt moved to adjourn the Council meeting. **ROLL CALL:** AYES: Murray, Grooters, Richardson, Lundstedt, Konrad. NAYS: None. Motion carried 5-0. The meeting was adjourned at 6:15 p.m.

________________________________________
Sara Kurovski, Mayor

ATTEST:

________________________________________
Dena Spooner, City Clerk/Finance Director
1. **CALL TO ORDER**
   Mayor Sara Kurovski called the Pleasant Hill City Council Work Session to order on Tuesday, January 3, 2023 at 5:30 p.m. PRESENT: Len Murray, Ross Grooters, Mike Richardson, Amanda Lundstedt, and Mark Konrad. ABSENT: None.

2. **DISCUSSION TOPICS**
   a. **FY24 Budget**
      City Manager Ben Champ and City Staff presented the Parks, Community Development, Road Use, Sewer, and Stormwater department operations budgets with some staffing plans and equipment needs to the Mayor and Council for FY24 budget planning.

3. **ADJOURNMENT**
   Mayor Kurovski adjourned the work session at 7:45 p.m.

_________________________________________
Sara Kurovski, Mayor

ATTEST:

_________________________________________
Dena Spooner, City Clerk/Finance Director
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### ACCOUNTS PAYABLE

**VENDOR SET: 01 CITY OF PLEASANT HILL**

**REPORTING: PAID, UNPAID, PARTIAL**

**REPORT**

**PAGE:** 2

**BANK:** ALL

---

#### PAYMENT DATES

**PAID ITEMS DATES:** 12/29/2022 THRU 1/10/2023

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**TOTAL** - City of Pleasant Hill: 490,182.42

#### FUND TOTALS

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**GRAND TOTAL** 490,182.42
End of 2022 FIRE REPORT

Incident Type Report Comparison

Call volume

2021 – 1956

2022 – 2052

Training

The first three months of the year will work on EMS training. Each person needs a certain number of hours to recertify every two years and we try to provide most of them in house.

Ice Rescue training was conducted on Copper Creek Lake with great success.

Boat operations training conducted in May and June.

Tower Truck training started in July and continued through October.

Hazmat annual training

Extrication training with cars provided by Capital City Towing.
Mid American Energy training and tour.

Completed EVOC driving training course with all members.

Burn tower training in Altoona.

Received two house to burn in the first months of 2023.

**Maintenance**

Annual maintenance on all apparatus was completed in the fall, excluding the new tower.

Hose testing was done in May by a third party.

Ladder testing was completed in July.

SCBA packs ordered in November for a late January 2023 delivery.

**Misc.**

New ladder truck arrived in July 2022.

Two new Tahoes, Assistant Chief Hill and Duty Officer

Donation of the old ladder truck took place during the open house of the Fire Science Program in Ankeny at DMACC later summer.

Refurbished the brush truck.

Hiring several new Part-timers.

Two full-time members started in August. Third full-timer was hired and will start February 1st, 2023.

New Fire Administrator Assistant hired after a retirement of a member.

Grant received from Oneok for Fast Rescue Board and flotation devices.

Pancake Breakfast in April, will move to October 2023.

Breakfast with Santa.

**Ready for 2023**
MONTHLY COUNCIL REPORT
December 2022

Winter Operations Statistics for December 2022

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<tr>
<td>Mileage from plowing streets</td>
<td>1,755 lane miles</td>
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<tr>
<td>Miles of streets applied w/salt brine</td>
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<tr>
<td>Material (salt/sand mix) used</td>
<td>293.36 tons</td>
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<tr>
<td>Material used (season-to-date)</td>
<td>348.14 tons</td>
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<tr>
<td>Number of snow events</td>
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<td>Snow total*</td>
<td>6.5 inches</td>
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<tr>
<td>Staff hours for snow and ice control</td>
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*Figure based on National Weather Service data

Year-round Operation Statistics for December 2022

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<tr>
<td>Sewer locates performed</td>
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<td>Cemetery Burials</td>
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<td>Street sweeping debris removal</td>
<td>0 tons</td>
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<td>Sanitary sewer backups</td>
<td>3</td>
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Monthly Highlights:

- Vandalia Rd Shop office renovating
- Attended CPR and AED training (Dec 8th)
- Snow equipment maintenance and snow/ice control material mixing (137.5 staff hours).
- Extended storm sewer outlet pipe off Destiny Drive
- Cleared debris off and located sanitary sewer force main in Arbor Lake Development
- Repairing/Refurbishing traffic control barricades

Russ Paul
Pleasant Hill Public Works
December 2022

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<td>Total Volunteers/Hours</td>
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<tr>
<td>Park Shelter/Facility Rentals</td>
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<td>Programs Offered/Participants</td>
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<tr>
<td>Partner Events</td>
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<td>Parks Special Events</td>
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<tr>
<td>Event Attendance</td>
<td>448 (registrants)</td>
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<td>Special Event Requests</td>
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<td>Revenue Collected</td>
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Engagement Analytics for December

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Monthly Highlights:

- 448 registrants for Breakfast with Santa
- Successfully submitted for the Mayors’ Monarch Pledge (https://www.nwf.org/mayorsmonarchpledge)
- Continued progress with the Hickory Glen Park Pavilion (estimated April completion)
As you will see, Pleasant Hill Parks and Recreation had many achievements in 2022. We firmly believe our parks, recreation centers, trails and natural areas help create a sense of place, where people can interact and build a healthy community.

LETTER FROM THE MANAGER

The annual Let’s Talk Parks provides a year in review for 2022 as well as a look ahead to future projects and goals. Let’s Talk Parks celebrates the collective achievements of our department, partnerships and the impacts that our operations support. In addition, it recognizes the community for the many hours that they have volunteered in support of Parks, Recreation and Natural Resources. So, get ready to talk all things parks and recreation!

Another talking point is our new Parks in Progress initiative, which is meant to inform and educate park-goers on current parks and recreation projects. Look for the Parks in Progress signs at park project sites, and to learn more visit: www.pleasanthilliowa.org/parksinprogress.

The City of Pleasant Hill, Iowa has multiple new, and exciting park projects underway! Please pardon our mess as we make progress in the parks!
YEARLY SNAPSHOT

• Successfully navigated the COVID-19 pandemic including providing appropriate programming and reopening facilities in a safe manner
• 95+ registrants for summer programs and camps
• 1 mile addition to Youngstown Trail (phase 3 completion in spring ’23)
• Adult co-ed volleyball league offering at Four Mile Elementary
• 75 registrants for Springtime Hill Climb
• Mapping and additional signage for Christie Lane Woodlands
• Grand opening for Story Walk in the Park at Copper Creek Lake Park
• Facebook (Meta) grant for ‘Smart Park’ solar charging stations
• 19th consecutive Tree City USA designation
• 4th ‘Bird Friendly Iowa’ recognition
• 234 attendees for Pleasant Hill on Wheels
• 250+ attendees for Pleasant Hill Fishing Derby
• $115,000+ in parks and recreation grant awards
• 200 cubic yards of playground and landscape mulch applied
• 400 new trees planted since 2021, including tree care efforts; pruning, watering, mulching, and installing protection tubes
• 35 attendees for Gravel Bed Nursery Workshop hosted by Pleasant Hill Parks and Recreation
• 14 bow hunters registered for the Urban Deer Hunt
• 100+ tires removed from Vandalia Boat Ramp through the River Run Garbage Grab (R2G2)
• 250+ attendees at Family Fun Fest
• 303 total rentals and 327 total renters for recreational rentals at Copper Creek Lake Park
• 200+ SEP elementary students registered for Tree ID program
• 1,500+ attendees at Trick-or-Treat Around the Lake
NEW OFFERINGS + PARTNERSHIPS

Developing partnerships with other organizations, whether they are nonprofit or for-profit, is vital to helping make our department more effective in executing plans for new or existing offerings. We have great partners in Pleasant Hill and continue to grow our network and work to conserve resources in order to provide expanded facilities, programs and services.

PARTNERSHIPS

- Youth Enrichment League
- Challenger Sports
- ISU Extension & Outreach
- Bricks 4 Kidz
- Little Sports U.S.A.

NEW PROGRAMS OFFERED

- 10 new summer camps and programs
- Story Walk in the Park
- 95+ new registrants
- Youth Enrichment League {YEL!} programs offered:
  - Project Runway
  - Coding
  - Fencing
  - Robotics
TRAILS

Data collection plays an increasingly vital role in the future of trails. In 2021, through a partnership with the Des Moines Metropolitan Planning Organization (MPO), our department installed its first automated Eco-Counter. *This innovative approach to collecting trail data has provided an annual profile of trail usage* and helps differentiate between multiple user groups (pedestrians and cyclists).

UPCOMING PROJECTS

- 1 mile trail addition for Youngstown Phase 3
- 1+ miles of soft surface trails at Hickory Glen Park
- Upgraded Copper Creek Lake Park Eco-Counter
- Improved trail signage and markers
- Updated parks and trails map
Visualizing pedestrian movement data allows us to help pinpoint areas of maximum pedestrian activity where additional pedestrian routes or areas would be of greatest benefit.

Pedestrian mapping also plays a vital role in safety. With the increase of multi-modal traffic, the need to understand vulnerable road users such as bicycles and pedestrians, has increased. This movement data provides metrics to plan for future mobility and safety.
YOUTH SPORTS

Research shows that participating in youth sports can lead to immediate and long-term benefits for youth, their families, and communities. Organized and unorganized sports are a critical starting point in a young person’s lifelong journey toward an active and healthy lifestyle.

We have the unique opportunity to be champions for inclusion, ensuring all kids can participate in meaningful activities that support their healthy development. We work alongside our youth sports partners to address inequities and provide access for all to youth sports in Pleasant Hill (NRPA, 2021).

Pleasant Hill Soccer:
- 350 participants / 35 teams in the spring
- 385 participants / 38 teams in the fall
- 60+ volunteers coaches / board members
- 50+ scholarships provided to families

Pleasant Hill Little League:
- 365 participants / 36 teams in 2022
- 310+ volunteers coaches / board members
- 20+ scholarships provided to families

Did you know that Pleasant Hill Soccer Club provides free socks, shin guards, and jerseys to players in need? It’s their Soccer Locker Program.
Parks provide intrinsic environmental, aesthetic, and recreation benefits. They are also a source of positive economic benefits.

**Studies show that well-planned parks and recreation systems can serve as a catalyst for economic development.** Access to parks and recreation facilities and active transportation infrastructure can increase property values, foster job creation, and provide a foundation for place-based economic development.
| PARK OPERATIONS |
|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| **Miles of hard-surface trails** | **4.68** Acres of prairie | **211,896** Estimated trail users |
| 7.47 | **13.86** Acres of stream buffer | **3,357** Event attendance |
| **Miles of trails and sidewalks** | **400** Public trees planted (since 2021) | **1,218** Program participants |
| 11.85 | **15,310** (+11,025) Website page visits | **$39,726** Revenue collected |
| **Feet of shoreline** | **512** Park/facility rentals | **$114,800** Total grant awards |
| 9,431 | **1,011** (+292) Social media followers | **Grant Awards:** |
| **Acres of lake/pond surface area** | **200** Cubic yards of mulch spread | - $30,000 - Prairie Meadows Community Betterment Grants |
| 47 | **2022 LET'S TALK PARKS** | - $1,000 - Metro Waste Authority |
| **Miles of soft surface trails** | **9** Shelters | - $14,000 - Facebook (Meta) Community Action Grant |
| 1.56 | **6** Splash Pads | - $69,800 - Polk County Community Development Grant |
| **Trash cans** | **6** Shelters | |
| 87 | **24** Athletic fields | |
| **Accessible portable toilets** | **9** Sport courts | |
| 11 | **601** Website page visits | |
| | **15,310** (+292) Social media followers | |
| | **1,011** (+292) Social media followers | | |
| | **15,310** (+11,025) Website page visits | | |
| | **512** Park/facility rentals | | |
| | **211,896** Estimated trail users | | |
Agency Performance Review

The National Recreation and Park Association (NRPA) Agency Performance Review helps inform conversations about the role of parks and recreation in our community. This review helps provide benchmarks to identify unique needs, desires and challenges.

<table>
<thead>
<tr>
<th>National Average / Pleasant Hill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residents per park</td>
</tr>
<tr>
<td>Residents per playground</td>
</tr>
<tr>
<td>Acres of parkland per 1,000 residents</td>
</tr>
<tr>
<td>FTEs per 10,000 residents</td>
</tr>
<tr>
<td>Residents per basketball court</td>
</tr>
<tr>
<td>Residents per tennis court</td>
</tr>
</tbody>
</table>

Based on 2021 US Census Bureau data
Volunteers and volunteerism play an important role in our stewardship and recreational mission and are as essential to the sustainability of our parks and open spaces as operational funding.

Within our department volunteers often seek out opportunities as individuals, members of nonprofit organizations, or other types of community, corporate, educational, recreational, and civic organizations.

Regardless of how you volunteer, we are grateful for your service and appreciate your time! You are vital to our department’s success, and, our park system would not be where it is today without your efforts.

Volunteers:

203 total volunteers
641 total volunteer hours

Value of volunteer hours:

$19,197.95 or *$29.95 per hour
.3FTE staff equivalency

*Figure calculated from U.S. Bureau of Labor Statistics data
Parks and recreation services are often cited as one of the most important factors in surveys of how livable communities are. Parks and recreation programs generate revenue directly from fees and charges, but more importantly, *provide significant indirect revenues to local and regional economies* from sports tournaments and special events such as arts, music, and holiday festivals (NRPA, 2010).

**EVENT HIGHLIGHTS**

- Pleasant Hill Library
- Pleasant Hill Chamber
- Pleasant Hill Lions Club
- Des Moines Community Schools
- Southeast Polk Community Schools
- Kick-It Forward
- Pro-Iowa Soccer

**EVENT NUMBERS**

- Parks events: 3
- Event attendance: 3,357
- Partner events: 4
- Community events: 10
COMMUNITY FEEDBACK

Parks provide places for people to connect and interact in a shared environment. In a digital age, with access to real-time data, parks are still important physical locations for channeling community participation and feedback.

Our department has made strides to meet the community where they are, on all platforms. Through increased input opportunities and continued engagement efforts, our goal is to provide even more opportunities for people from diverse backgrounds to help shape the future of our parks.

John ★★★★★ 6 months ago

(Copper Creek) Great place for runners, children and pet lovers. Fishing spots and walking path all around the lake. They have swing-benches around the walking trail. Nice park to visit, will be back.

Public reviews ★★★★★

4.7/5 (602 total reviews)

People viewing parks 63,444

Searches showing parks 21,055

Direction requests made for parks 5,865

Calls made from park pages 94

SportsMan accounts 2,008

Facebook followers 1,011

E-mail subscribers 1,948

Based on Google Business performance data
HOW TO REACH US

Mailing address: City of Pleasant Hill
5160 Maple Drive, Suite A
Pleasant Hill, IA 50327

Email: parks.info@pleasanthilliowa.org

Phone: 515-262-9368

Follow us @PleasantHillParksandRecreation | pleasanthilliowa.org/parks
RESOLUTION # 011023-01

A RESOLUTION NAMING CITY DEPOSITORIES

BE IT RESOLVED that the City Council of Pleasant Hill, in Polk County, Iowa approved the following list of financial institutions to be depositaries of the City of Pleasant Hill funds in conformance with Chapter 12C.2 of the Iowa Code. The City Clerk/Finance Director is hereby authorized to deposit the City of Pleasant Hill funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

<table>
<thead>
<tr>
<th>Financial Institution</th>
<th>Address</th>
<th>Deposit Amount</th>
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</thead>
<tbody>
<tr>
<td>COMMUNITY STATE BANK</td>
<td>1025 N Hickory Blvd, Pleasant Hill, Iowa</td>
<td>$40,000,000</td>
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<tr>
<td></td>
<td>Ankeny, Iowa (Home Office)</td>
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<tr>
<td>WELLS FARGO</td>
<td>1055 NE 56th Street, Pleasant Hill, Iowa</td>
<td>$40,000,000</td>
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<tr>
<td></td>
<td>Des Moines, Iowa (Home Office)</td>
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<td>GREAT SOUTHERN BANK</td>
<td>1290 Copper Creek Drive, Pleasant Hill, Iowa</td>
<td>$40,000,000</td>
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<td></td>
<td>Eldridge, Iowa (Home Office)</td>
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<td>KEYSTONE BANK</td>
<td>6871 NE 12th Ave, Pleasant Hill, Iowa</td>
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<tr>
<td></td>
<td>Keystone, Iowa (Home Office)</td>
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<tr>
<td>IOWA PUBLIC AGENCY INVESTMENT</td>
<td>1415 28th St. Ste #200, West Des Moines, IA</td>
<td>$40,000,000</td>
</tr>
<tr>
<td>TRUST (IPAIT)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ADOPTED this 10th day of January 2023.

________________________________________
Sara Kurovski, Mayor

ATTEST:

________________________________________
Dena Spooner, City Clerk/Finance Director
RESOLUTION # 011023-02

A RESOLUTION NAMING OFFICIAL PUBLICATIONS

BE IT RESOLVED that the City Council of Pleasant Hill, in Polk County, Iowa approved the following list of news publications to be the official newspapers of the City of Pleasant Hill, in conformance with Chapter 618 of the Iowa Code. The City Clerk is hereby authorized to publish information for the City of Pleasant Hill as required by law in the following news publications as set out below:

DES MOINES BUSINESS RECORD
100 4th Street
Des Moines, IA 50309

HERALD INDEX
715 Locust Street
Des Moines, IA 50309

DES MOINES REGISTER
715 Locust Street
Des Moines, IA 50309

ADOPTED this 10th day of January 2023.

______________________________
Sara Kurovski, Mayor

ATTEST:

______________________________
Dena Spooner, City Clerk/Finance Director
DATE: JANUARY 10, 2023
TO: MAYOR AND CITY COUNCIL
FROM: RYAN MERRITT, PARKS AND RECREATION MANAGER
SUBJECT: HICKORY GLEN PARK PAVILION PAYMENT APPLICATION NO. 2

BACKGROUND:
The City Council has prioritized park improvements at Hickory Glen Park and Accurate Commercial was awarded the project to construct a park pavilion within the park. The project is being overseen by FEH Design and the attached Payment Application No. 2 has been prepared and reviewed for the project. The attached resolution approves work completed through December 28, 2022 in a total cost of $26,160.55. Following is communication from FEH Design recommending approval of payment application number one for the project.

ALTERNATIVES:
Not approve the resolution. However, the work has been completed as part of an approved contract.

FINANCIAL CONSIDERATIONS:
Project funds are available.

RECOMMENDATION:
Consider approval of the attached resolution approving the Hickory Glen Park Pavilion payment application.
RESOLUTION #011023-03

A RESOLUTION APPROVING PAYMENT APPLICATION NO. 2
HICKORY GLEN PARK PAVILION PROJECT

WHEREAS, the City has awarded the Hickory Glen Park Pavilion contract to Accurate Commercial; and

WHEREAS, FEH Design has prepared the attached Payment Application No. 2 for the Hickory Glen Park Pavilion project in the amount of $26,160.55;

THEREFORE, BE IT RESOLVED, that the City Council of Pleasant Hill, Iowa, in Polk County, Iowa, does hereby approve the attached Payment Application Number Two for the Hickory Glen Park Pavilion Project.

ADOPTED this 10th day of January, 2023.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk / Finance Director
ARCHITECT'S CERTIFICATE FOR PAYMENT:

In accordance with the Contract Documents based on on-site observations and the data comprising the above application, the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ...................................................................... $_____________

ARCHITECT:
By:_________________________________________________ Date: ________________

---

Application For Payment On Contract

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
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<td>Original Contract</td>
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<tr>
<td>Net Change by Change Orders</td>
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<tr>
<td>Contract Sum to Date</td>
<td>1,102,000.00</td>
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<tr>
<td>Total Complete to Date</td>
<td>118,623.04</td>
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<tr>
<td>Total Retained</td>
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<tr>
<td>Total Earned Less Retained</td>
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<tr>
<td>Less Previous Billings</td>
<td>86,531.33</td>
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<tr>
<td>Current Payment Due</td>
<td>26,160.55</td>
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<tr>
<td>Balance on Contract</td>
<td>989,308.12</td>
</tr>
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</table>

Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: ___________________________ Date: 1/3/23

ARCHITECT'S CERTIFICATE FOR PAYMENT:

In accordance with the Contract Documents based on on-site observations and the data comprising the above application, the Owners Representative certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ........................................... $26,160.55

ARCHITECT:
By: ___________________________ Date: 1-3-2023

Terms: Invoices are due and payable 21DY from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per annum. Please make checks payable to: Accurate Commercial.

Thank you for your prompt payment.
## Schedule of Work Completed

<table>
<thead>
<tr>
<th>Description of Work</th>
<th>Scheduled</th>
<th>Changes</th>
<th>Contract</th>
<th>Previous</th>
<th>Current Comp.</th>
<th>Stored Mat.</th>
<th>Total Comp.</th>
<th>%</th>
<th>Balance</th>
<th>Retained</th>
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<td>2 - Site Work</td>
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<td>7 - Thermal and Moisture</td>
<td>48,550.00</td>
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<td>48,550.00</td>
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<td>8 - Door and Window</td>
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<td>32,370.00</td>
<td>32,370.00</td>
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<td>15.70</td>
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<td>9 - Finishes</td>
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<td>10 - Specialties</td>
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<td>39,253.63</td>
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<tr>
<td>15 - Mechanical &amp; Plumbing</td>
<td>66,480.00</td>
<td>66,480.00</td>
<td>66,480.00</td>
<td>66,480.00</td>
<td>66,480.00</td>
<td></td>
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</tr>
<tr>
<td>16 - Electrical</td>
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<td>96,424.00</td>
<td>96,424.00</td>
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<td>17 - Overhead and Profit</td>
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<td>31,927.66</td>
<td>521.12</td>
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</tr>
</tbody>
</table>

**Totals:**

|               | 1,102,000.00 | 1,102,000.00 | 91,085.61 | 27,537.43 | 118,623.04 | 10.76 | 983,376.96 | 5,931.16 |
CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: JANUARY 10, 2023
TO: MAYOR & CITY COUNCIL
FROM: MADELINE STURMS, AICP, CPM
ASSISTANT CITY MANAGER/ COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: SECOND READING OF ORDINANCE 919
AMEND CITY CODE CHAPTER 65 STOP OR YIELD REQUIRED

BACKGROUND
As part of the platting process of Arbor Lake Plat 2, a set of regulatory signs will be installed in the City’s newly adopted right of way. Staff has brought forward modifications to Chapter 65 Stop or Yield Required to reflect the addition of a stop sign at the intersection of Arbor Hills Court and Arbor Woods Drive.

ALTERNATIVES
Not approve the ordinance, however, this will leave the intersection unregulated.

FINANCIAL CONSIDERATIONS
NA

RECOMMENDATION
Approve the second reading of Ordinance 919 to amend City Code Chapter 65 Stop or Yield Required to provide an additional stop sign at the intersection of Arbor Hills Court and Arbor Woods Drive.
ORDINANCE NO. 919

AN ORDINANCE AMENDING CHAPTER 65, STOP OR YIELD REQUIRED, OF THE CODE OF THE CITY OF PLEASANT HILL, IOWA.

BE IT ORDAINED by the City of Pleasant Hill, Iowa:

THAT Section 1 of Chapter 65, STOP OR YIELD REQUIRED, of the Code of the City of Pleasant Hill, Iowa, be amended as follows:

65.01 STOPS AT SPECIFIC INTERSECTIONS.

209. Arbor Hills Ct westbound at Arbor Woods Dr.

NOW THEREFORE, be it ordained by the City Council of the City of Pleasant Hill, Iowa, that Chapter 65 shall be amended as adopted herein.

FURTHER, this Ordinance shall be in effect from and after its final passage, approval and publication provided by law.

PASSED by the Council the _________ day of ____________, 2023, and approved this _________ day of ____________, 2023.

CITY OF PLEASANT HILL, IOWA

______________________________
By:    Sara Kurovski
Its:    Mayor

ATTEST TO:

______________________________
By:    Dena Spooner
Its:    City Clerk/Finance Director
CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: JANUARY 10, 2023

TO: MAYOR & CITY COUNCIL

FROM: MADELINE STURMS, AICP, CPM
ASSISTANT CITY MANAGER/COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: SECOND READING OF ORDINANCE 920
AMEND CITY CODE CHAPTER 69 PARKING REGULATIONS

BACKGROUND
As part of the platting process of Arbor Lake Plat 2, a set of regulatory signs will be installed in the City’s newly adopted right of way. Staff has brought forward modifications to Chapter 69 Parking Regulations to reflect the planned prohibited parking area along the south side of Arbor Hills Court and north side of Arbor Springs Drive.

ALTERNATIVES
Not approve the ordinance, however, this will leave parking unregulated along both stretches of road.

FINANCIAL CONSIDERATIONS
NA

RECOMMENDATION
Approve the second reading of Ordinance 920 to amend City Code Chapter 69 Parking Regulations to provide additional parking areas to the south side of Arbor Hills Court and north side of Arbor Springs Drive.
ORDINANCE NO. 920

AN ORDINANCE AMENDING CHAPTER 69, PARKING REGULATIONS, OF THE CODE OF THE CITY OF PLEASANT HILL, IOWA.

BE IT ORDAINED by the City of Pleasant Hill, Iowa:

THAT Section 8 of Chapter 69, PARKING REGULATIONS, of the Code of the City of Pleasant Hill, Iowa, be amended as follows:

69.08 NO PARKING ZONES.

198. Parking is prohibited on the south side of Arbor Hills Ct. from Arbor Woods Dr. to house number 5743.

199. Parking is prohibited on the north side of Arbor Springs Dr. from Arbor Woods Dr. to Outlot X of Arbor Lake Plat 2.

NOW THEREFORE, be it ordained by the City Council of the City of Pleasant Hill, Iowa, that Chapter 69 shall be amended as adopted herein.

FURTHER, this Ordinance shall be in effect from and after its final passage, approval and publication provided by law.

PASSED by the Council the _________ day of ____________, 2023, and approved this _________ day of ____________, 2023.

CITY OF PLEASANT HILL, IOWA

By: Sara Kurovski
Its: Mayor

ATTEST TO:

By: Dena Spooner
Its: City Clerk/Finance Director
CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: JANUARY 10, 2023

TO: MAYOR & CITY COUNCIL

FROM: MADELINE STURMS, AICP, CPM
ASSISTANT CITY MANAGER/ COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: APPROVING APPLICATION TO DMAMPO FOR STBG FUNDING
SHERRYLYNN BLVD AND UNIVERSITY AVE IMPROVEMENT PROJECT

BACKGROUND
The City of Pleasant Hill completed a Traffic Impact Study in 2022 which identified improvements for the University Avenue corridor between the area of Sherrylynn and Shadyview Boulevard to address increased traffic and turning movements in the area resulting from increased development.

The Des Moines Area Metropolitan Planning Organization (DMAMPO) administers the Federal Surface Transportation Block Grant (STBG) Program which provides funding for projects to preserve and improve conditions on public roads. The City has prepared an application to apply for the recommended intersection improvements at University Avenue and Sherrylynn Boulevard requesting funding in the amount of $930,400 for a 2027 award.

ALTERNATIVES
Not approve the resolution, however, the city would forgo potential grant funding to assist in the capital project.

FINANCIAL CONSIDERATIONS
The Federal Surface Transportation Program Funding requires local jurisdictions contribute matching dollars for 20% of the total project costs. If awarded, the STBG funding would be available in FFY 2027 and the City would be able to budget the required match which would be approximately $232,600.

RECOMMENDATION
Consider approval of the attached resolution in support of the STBG funding for the Sherrylynn Blvd and University Ave Intersection Improvement project.
RESOLUTION #011023-04

A RESOLUTION AUTHORIZING THE CITY OF PLEASANT HILL TO SUBMIT AN APPLICATION FOR FUNDING FROM THE FEDERAL SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBG) TO THE DES MOINES AREA METROPOLITAN PLANNING ORGANIZATION (MPO) FOR THE PARTIAL FUNDING OF THE SHERRYLYNN BLVD AND UNIVERSITY AVE IMPROVEMENTS PROJECT AND FURTHER APPROVING THE APPLICATION WITH OBLIGATES THE CITY OF PLEASANT HILL TO MATCHING FUNDS FOR THE CONSTRUCTION OF SAID PROJECT

WHEREAS, the City of Pleasant Hill is a full member of the Des Moines Area Metropolitan Planning Organization; and

WHEREAS, the Federal Surface Transportation Block Grant Program provides funding to local jurisdictions for the construction of eligible projects; and

WHEREAS, the program is administered by the Des Moines Area Metropolitan Planning Organization which prioritizes and ranks all project applications; and

WHEREAS, the City of Pleasant Hill is seeking funding for the intersection improvements at University Ave and Sherrylynn Blvd as recommended in the 2022 University Ave and Sherrylynn/Shadyview Blvd Traffic Study;

NOW, THEREFORE, BE IT RESOLVED, by the City of Pleasant Hill, Iowa that:

The City of Pleasant Hill supports and approves the application for Federal Surface Transportation Program Funding,

The City of Pleasant Hill hereby commits to contribute matching monies as required by the Federal Surface Transportation Program funding,

The City of Pleasant Hill hereby commits to accepting and maintaining these improvements for a minimum of twenty (20) years following the completion.

ADOPTED this 10th day of January, 2023.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director
DATE: JANUARY 10, 2023
TO: MAYOR & CITY COUNCIL
FROM: RYAN MERRITT, PARKS AND RECREATION MANAGER
SUBJECT: ACCEPTING METRO WASTE AUTHORITY REFILLABLE WATER BOTTLE STATION GRANT

BACKGROUND:
The City of Pleasant Hill has applied and has been awarded funding from the Metro Waste Authority in the amount of $1,000 to be used towards the purchase of an exterior drinking fountain to be included in the Hickory Glen Park Pavilion project.

The signed award letter is attached along with the resolution for acceptance.

ALTERNATIVES:
Not approve accepting the funds from Metro Waste Authority Grant which would result in forfeiture of the grant funds.

FINANCIAL CONSIDERATIONS:
Proof of purchase of a water bottle filling station or retrofitting kit must be submitted for funds to be reimbursed. Reimbursement requests should be made prior to June 30, 2023.

RECOMMENDATION:
Consider approval of the attached resolution accepting the Metro Waste Authority Refillable Water Bottle Station Grant in the amount of $1,000.
RESOLUTION #011023-05

A RESOLUTION APPROVING THE ACCEPTANCE OF THE METRO WASTE AUTHORITY REFILLABLE WATER BOTTLE STATION GRANT

WHEREAS, the Pleasant Hill City Council accepts the $1,000 grant awarded through the Metro Waste Authority Refillable Water Bottle Station Grant Program for the purchase of an exterior drinking fountain to be included in the Hickory Glen Park Pavilion project.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Pleasant Hill, Iowa, in Polk County, Iowa, does hereby approve accepting this grant from the Metro Waste Authority in the amount of $1,000.

Adopted this 10th day of January, 2023.

______________________________
Sara Kurovski, Mayor

ATTEST:

______________________________
Dena Spooner, City Clerk/Finance Director
Good afternoon!

Thank you for applying for Metro Waste Authority’s $1,000 grant toward the purchase of a new water bottle filling station or the retrofit of an existing water fountain to add a bottle filling component.

I am pleased to inform you that your application has been approved.

Should you choose to move forward with this project, here are the next steps:

- Acknowledge your intent to proceed with the project by completing the Google Form linked below, which includes an agreement to post signage (no larger than 3x5") provided by Metro Waste Authority that identifies Metro Waste Authority’s partnership with you in providing this water bottle filling station.
- Proceed with arrangements following your own internal protocols to purchase and install the water bottle filling station.
- Submit proof of purchase(s) to Sarah Borzo at Metro Waste Authority prior to June 30, 2023, to receive reimbursement.
- Once the project is complete, submit a photo of the installed water bottle filling station with MWA-provided signage on or adjacent to the station to Sarah Borzo.

Here is the Water Bottle Filling Station Agreement Google Form:
https://forms.gle/j9mbdCgCfBXG52K4A

Please let me know of any questions now or throughout your project. Thank you for your commitment to environmental stewardship and sustainability!

Sarah Borzo
Education & Outreach Coordinator

Metro Waste Authority

Cell: 319.621.2637 | E-mail: sbo@mwatoday.com
Office: 515.323.6507 | Fax: 515.244.9477
300 E. Locust St. | Ste. 100 | Des Moines | Iowa | 50309
DATE: JANUARY 10, 2023
TO: MAYOR AND CITY COUNCIL
FROM: RYAN MERRITT, PARKS AND RECREATION MANAGER
SUBJECT: HICKORY GLEN PARK PAVILION PROJECT CHANGE ORDER NO 1

BACKGROUND:
The City Council has prioritized park improvements at Hickory Glen Park and Accurate Commercial was awarded the project to construct a park pavilion within the park. The project is being overseen by FEH Design and the architect has prepared the attached Change Order No. 1 for necessary work. The document includes cost deductions for revised door hardware, as well as a cost add to include powder-coating within the monument signs manufacturing process (Hickory Glen Park and Rick’s Reservoir) to ensure signs follow the existing style throughout the City. The project architect will provide an update at the meeting. Following is a resolution approving the corresponding change order number one.

ALTERNATIVES:
Not approve the resolution. However, the items within the change order are either required or will benefit the long term public interest to complete a quality project.

FINANCIAL CONSIDERATIONS:
Project funds are available.

RECOMMENDATION:
Consider approval of the attached resolution for the Hickory Glen Park Pavilion project.
RESOLUTION #011023-06

A RESOLUTION APPROVING CHANGE ORDER NO 1
HICKORY GLEN PARK PAVILION PROJECT

WHEREAS, the City has awarded the Hickory Glen Park Pavilion contract to Accurate Commercial; and

WHEREAS, FEH Design has prepared the attached Change Order No. 1 for the Hickory Glen Park Pavilion project in the amount of $9,528.80;

THEREFORE, BE IT RESOLVED, that the City Council of Pleasant Hill, Iowa, in Polk County, Iowa, does hereby approve Change Order Number One for the Hickory Glen Park Pavilion Project.

ADOPTED this 10th day of January, 2023.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk / Finance Director
**Change Order**

<table>
<thead>
<tr>
<th>PROJECT: (Name and address)</th>
<th>CONTRACT INFORMATION:</th>
<th>CHANGE ORDER INFORMATION:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pleasant Hill Hickory Glen Park Building Pleasant Hill, IA</td>
<td>Contract For: General Construction Date:</td>
<td>Change Order Number: 001 Date: January 4, 2023</td>
</tr>
<tr>
<td>OWNER: (Name and address)</td>
<td>ARCHITECT: (Name and address)</td>
<td>CONTRACTOR: (Name and address)</td>
</tr>
<tr>
<td>City of Pleasant Hill 5160 Maple Drive, Suite A, Pleasant Hill, IA 50327</td>
<td>FEH Design 604 East Grand Avenue Des Moines, Iowa 50309</td>
<td>Accurate Commercial 9500 University Ave, Unit 2112 West Des Moines, IA 50266</td>
</tr>
</tbody>
</table>

**THE CONTRACT IS CHANGED AS FOLLOWS:**

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Revise Door Hardware items ($628.00)
Include Powder-Coating process as part of the monument signage manufacturing process $10,156.80

The original Contract Sum was $1,102,000.00
The net change by previously authorized Change Orders $0.00
The Contract Sum prior to this Change Order was $1,102,000.00
The Contract Sum will be increased by this Change Order in the amount of $9,528.80
The new Contract Sum including this Change Order will be $1,111,528.80

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be unchanged

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<table>
<thead>
<tr>
<th>SIGNATURE</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cory W. Sharp, AIA, Architect</td>
<td>Todd Hauermann, Project Manager</td>
</tr>
<tr>
<td>PRINTED NAME AND TITLE</td>
<td>PRINTED NAME AND TITLE</td>
</tr>
<tr>
<td>01-04-2023</td>
<td>1/5/23</td>
</tr>
<tr>
<td>DATE</td>
<td>DATE</td>
</tr>
</tbody>
</table>
DATE: 10/25/2022
PROJECT: Hickory Glen Park
LOCATION: Pleasant Hill, Iowa

We appreciate this opportunity to provide you with the following quotation for the above referenced project.

6-Change to Butt Hinges from Continuous Hinges
5-Change HM Frames from 2” Head to 4” Head

DEDUCT FOR THE SUM: -$628.00

NOTES:
1. TAX EXEMPT
2. GLASS AND GLAZING IS EXCLUDED.
3. MATERIAL ONLY FOB JOB SITE WITH TAIL GATE DELIVERY.
4. QUOTATION VALID FOR 30 DAYS.

NO RETAINAGE ALLOWED. TERMS OF SALE ARE NET 30 DAYS. FINANCE CHARGES WILL BE IMPOSED AT THE ANNUAL PERCENTAGE RATE OF 18%. OUR AUTHORIZATION AND INVOICE NUMBER MUST ACCOMPANY ALL RETURNED MERCHANDISE. RETURNED GOODS ARE SUBJECT TO RESTOCKING CHARGES. SHORTAGES MUST BE REPORTED IMMEDIATELY. BACK CHARGES WILL NOT BE ACCEPTED WITHOUT OUR WRITTEN CONSENT. QUOTATION IS FIRM FOR 30 DAYS ONLY. ANY MATERIAL NOT SPECIFIED CLEARLY IN THE DOOR SCHEDULE OR SPECIFICATIONS ARE EXCLUDED.

RESPECTFULLY SUBMITTED,
JOHNSON HARDWARE COMPANY

Marv Delmott
We find this to be acceptable.

Regards,

Cory W. Sharp / AIA / PRINCIPAL

FEH DESIGN
604 EAST GRAND AVENUE
DES MOINES, IOWA 50309
OFFICE 515 288 2000
DIRECT 515 650 9549

FACEBOOK / INSTAGRAM / LINKEDIN / FEHDESIGN.COM

LEAVE US A GOOGLE REVIEW!

Hell Cory,

Please see below and attached.

Thank you,

Todd Heuermann
Project Manager
Accurate Commercial
9500 University Avenue, Suite 2112 | West Des Moines, Iowa 50266
E-mail: THeuermann@Accurate-Commercial.com
Website: Accurate-Commercial.com

Mobile: 515.447.8122
From: Tonya Deal <tdeal@jhcomaha.com>
Sent: Friday, October 28, 2022 10:50 AM
To: Todd Heuermann <theuermann@accurate-commercial.com>
Subject: RE: Hickory Glen Park - Door Changes and Costs

This is such a minimal charge; it isn’t worth the paperwork. Frame has been ordered as 7’0 x 7’0. Let’s just call it even. You good with that?

Tonya Deal
Project Manager/Customer Service
Johnson Hardware Co.
Office: 515-895-4635
Direct: 515-895-4638
tdeal@jhcomaha.com

From: Todd Heuermann <theuermann@accurate-commercial.com>
Sent: Thursday, October 27, 2022 2:25 PM
To: Tonya Deal <tdeal@jhcomaha.com>
Subject: RE: Hickory Glen Park - Door Changes and Costs

How are you coming with this?

Todd Heuermann
Project Manager
Accurate Commercial
9500 University Avenue, Suite 2112 ? West Des Moines, Iowa 50266
E-mail: THeuermann@Accurate-Commercial.com
Website: Accurate-Commercial.com

Mobile: 515.447.8122
From: Tonya Deal <tdeal@jhcomaha.com>
Sent: Wednesday, October 26, 2022 2:21 PM
To: Todd Heuermann <theuermann@accurate-commercial.com>
Subject: RE: Hickory Glen Park - Door Changes and Costs

Oh, sorry about that. I will get that to you shortly.

Tonya Deal
Project Manager/Customer Service
Johnson Hardware Co.
Office: 515-895-4635
Direct: 515-895-4638
tdeal@jhcomaha.com

From: Todd Heuermann <theuermann@accurate-commercial.com>
Sent: Wednesday, October 26, 2022 12:33 PM
To: Tonya Deal <tdeal@jhcomaha.com>
Subject: FW: Hickory Glen Park - Door Changes and Costs

What about the 7’ wide door change?

Thank you,

Todd Heuermann
Project Manager
Accurate Commercial
9500 University Avenue, Suite 2112
West Des Moines, Iowa 50266
E-mail: THeuermann@Accurate-Commercial.com
Website: Accurate-Commercial.com

Mobile: 515.447.8122

From: Tonya Deal <tdeal@jhcomaha.com>
Sent: Wednesday, October 26, 2022 11:43 AM
To: Todd Heuermann <theuermann@accurate-commercial.com>
Subject: RE: Hickory Glen Park - Door Changes and Costs

Please see attached. Let me know if you need anything else.

Have a great day.
Hello Tonya,

Please see below. Can you send me an invoice to resolve all of the changes below?

Thank you,

Todd Heuermann
Project Manager
Accurate Commercial
9500 University Avenue, Suite 2112 West Des Moines, Iowa 50266
E-mail: Theuermann@Accurate-Commercial.com
Website: Accurate-Commercial.com
Mobile: 515.447.8122

Cory,

Let’s proceed with the 3-hinge style door, with the 4" door head.
From: Cory Sharp <corys@fehdesign.com>
Sent: Thursday, October 20, 2022 11:29:20 AM
To: Tonya Deal; Todd Heuermann
Cc: Ryan Merritt
Subject: RE: Hickory Glen Park - Door Changes and Costs

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Ryan,

Please see the trailing conversation. Because our doors and frames need to be galvanized (A60 coating) – the doors will need to be custom ordered – so don't necessarily need to entertain switching to standard 3-hinge doors from the continuous hinges as we previously discussed. It appears the cost add to make the double door larger is around $125. There are however, some potential cost savings we could consider if you would like. I've tried to summarize them here – Tonya please let me know if I'm off on any of these.

- Switch to standard 3-hinge type door $63/ea * 6 doors = $378
- Switch to standard 4 inch head from originally specified 2 inch door head (makes the overall door height change from 7'-2" to 7'-0") $50 x 5 door frames = $250

If we were to consider all of these items, and make the double door larger, it would amount to a savings around $500, not including changes to Contractor OH & Profit. Let me know your thoughts.

Cory W. Sharp / AIA / PRINCIPAL
Good morning. The difference between the butt hinges and continuous hinge is butt hinge prep is standard. Continuous hinge adds $63. I will give you a deduct for that if you choose to use the butt hinges, which I believe has already been determined right? We are using the butt hinges. Again, as I stated earlier, it doesn’t matter what you choose at this point. With 14 gauge A60 doors, we will have to order so it will have to come out of factory either way. Let me know what you want to do.

Tonya Deal
Project Manager/Customer Service
Johnson Hardware Co.
Office: 515-895-4635
Direct: 515-895-4638
tdeal@jhcomaha.com

Thank you for this information. Tonya – are you able to let us know if there is a cost difference between the 3 hinges vs continuous hinges? The cost add for the 7' wide door appears reasonable, I assume this takes into account a 7' wide threshold?

Cory W. Sharp / AIA / PRINCIPAL

FEH DESIGN
604 EAST GRAND AVENUE
DES MOINES, IOWA 50309
OFFICE 515 288 2000
DIRECT 515 650 9549
FACEBOOK / INSTAGRAM / LINKEDIN / FEHDESIGN.COM
LEAVE US A GOOGLE REVIEW!

From: Todd Heuermann <theuermann@accurate-commercial.com>
Sent: Friday, October 14, 2022 1:21 PM
To: Cory Sharp <corys@fehdesign.com>
Cc: Tonya Deal <tdeal@jhcomaha.com>
Subject: Hickory Glen Park - Door Changes and Costs
Hello Cory,

Please see highlighted below and advise.

Thank you,

Todd Heuermann  
Project Manager  
Accurate Commercial  
9500 University Avenue, Suite 2112  
West Des Moines, Iowa 50266  
E-mail: THeuermann@Accurate-Commercial.com  
Website: Accurate-Commercial.com  
Mobile: 515.447.8122  

From: Tonya Deal <tdeal@jhcomaha.com>  
Sent: Wednesday, October 12, 2022 3:23 PM  
To: Todd Heuermann <theuermann@accurate-commercial.com>  
Cc: Marv Delmott <mdelmott@jhcomaha.com>  
Subject: RE: 122-152 Hickory Glen Park

Sorry for the delayed response. I was out end or last week and beginning of this week so I am behind. I see we have changed the project to exclude the aluminum hardware. I will make that change in my system. Below are the answers to the questions that you asked back on the 5th.

1. What would the cost be to change Door 101.1 to 7' wide? **This would only be about $125 more**
2. They decided to go with standard 3 hinge doors instead of continuous. That is great. I would recommend the heavy weight butt hinges. I will do that when I do the add/change for the continuous hinges.
3. Is there a difference in cost between the frames with 2” heads and 4” heads? **Difference is about $250.00 for all 5 frames**.

Just for the record, I know we were trying to get this out of stock but since the HM is all A60 and the metal gage is 14, it is still going to be an order. We can expedite and if you would like a quote for that, I can send one. I will work you a deal on it....LMK.

Tonya Deal  
Project Manager/Customer Service  
Johnson Hardware Co.  
Office: 515-895-4635  
Direct: 515-895-4638  
tdeal@jhcomaha.com
Hello Tonya,

We had a Pre-Construction Meeting this morning and the following came up:

1. What would the cost be to change Door 101.1 to 7’ wide?
2. They decided to go with standard 3 hinge doors instead of continuous.
3. Is there a difference in cost between the frames with 2” heads and 4” heads?

Thank you,

Tonya Deal
To: Todd Heuermann <theuermann@accurate-commercial.com>
Sent: Tuesday, October 4, 2022 10:59 AM
Subject: 122-152 Hickory Glen Park

Good morning. I will be handling this one for Johnson Hardware. All contact info is below.

Please see attached submittals and a worksheet to be filled out for my accounting department. I plan on being at the pre-construction meeting in the morning so we can talk then. I realize this may change but I truly don’t think they will change from the continuous hinge so I decided I would submit. We can change these if necessary after they make their decision.

Have a great day and let me know if you need anything in the meantime.
Tonya Deal
Project Manager/Customer Service
Johnson Hardware Co.
Office: 515-895-4635
Direct: 515-895-4638
tdeal@jhcomaha.com
Quote 8331
Hickory Glen Park Wood Grain Powder Coating
Addition

ORDERED BY
Accurate Commercial

CONTACT INFO
Todd Heuermann
theuermann@accurate-commercial.com

<table>
<thead>
<tr>
<th>#</th>
<th>ITEM</th>
<th>QTY</th>
<th>UOM</th>
<th>U.PRICE</th>
<th>TOTAL (EXCL. TAX)</th>
<th>TAXABLE</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>RICK'S RESERVOIR MONUMENT SIGN WOOD GRAIN POWDERCOAT Color: Super Mediterranean</td>
<td>1</td>
<td>Unit</td>
<td>$2,672.57</td>
<td>$2,672.57</td>
<td>N</td>
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<td>2</td>
<td>HICKORY GLEN PARK MONUMENT SIGN WOOD GRAIN POWDERCOAT Color: Super Mediterranean</td>
<td>1</td>
<td>Unit</td>
<td>$7,484.23</td>
<td>$7,484.23</td>
<td>N</td>
</tr>
</tbody>
</table>

Thank you for the opportunity to quote this project. Let us know when you want to get started on this project so we can get you schedule in! This price will remain valid for 30 days after the date of estimate. Note this is a estimate and is subject to change due to material usage and labor.

We offer a 2% discount on orders paid in full before production as long as you pay in cash or check!

Setup: $0
credit card fee: $0
Subtotal: $10,156.80
Sales Tax (7%): $0
Total: $10,156.80

Downpayment (50.0 %) $5,078.40

SIGNATURE: ____________________________ DATE: ____________________________

We have reviewed the contractor's pricing for the work described and find it reasonable and acceptable.
By: __________________________________________
Date: __________________________________________
Cory W. Sharp
01, 04, 2023
This sign design is exclusive property of the Iowa Sign Company and is the result of the original and creative work of its employees. This drawing is submitted to the customer for the sole purpose of purchase of the design or signage manufactured to this design by the Iowa Sign Company. Distribution to or use of this sign design by anyone outside of the customer’s organization, without expressed, written authorization by the Iowa Sign Company is prohibited.

Please check:
- Spelling
- Colors
- Dimensions

You will be responsible for the cost if anything is incorrect due to spelling, color and / or dimensions.

Please note that after a second revision there will be an additional charge of $15 per proof.

VISUAL MOCK-UP

**JOB NUMBER**: QT-8254

**CITY**: PLEASANT HILL

**SIGN TYPE**: NON-LIT MONUMENT

**SqFt INFO**

<table>
<thead>
<tr>
<th>MAX</th>
<th>MAX HEIGHT</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**COLORS**

- Super Mediterranean
- Ivory
- Dusted Aluminum
- Lead

**DESIGNER**: RYNE SCHROEDER

**PROJECT MANAGER**: MATT STITES

**DESIGNER**: MATT STITES

**PROJECT MANAGER**: RYNE SCHROEDER

**COLORS**

- Super Mediterranean
- Ivory
- Dusted Aluminum
- Lead

**PLEASE CHECK**

- Spelling
- Colors
- Dimensions

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Please check:

- **Spelling**
- **Colors**
- **Dimensions**

You will be responsible for the cost if anything is incorrect due to spelling, color and/or dimensions. Please note that after a second revision there will be an additional charge of $15 per proof.

**Colors**

- Super Mediterranean
- Ivory
- Dusted Aluminum
- Lead

**Dimensions**

- 8'-0" GLEN
- 6'-0" PLEASANT HILL
- 4'-0" MIN. HICKORY
- 9'-0" PARK
- 6" 4 1/4" 2'-6"
Ryan/Ben,

Wanted to bring this to your attention. When bidding the Hickory Glen Park Building, the specifications for the finishing of the sign materials was unfortunately left out of the documents. During bidding, these missing spec sections were not asked about by bidders and thus not included in any addenda and our design team did not catch that they were missing. This was not intentional – it is clear there are specifications for these signs, as many have been constructed around town but just unfortunately left out of our set.

After the bid was awarded, we received questions about where the specifications for the signs were, and after providing them to the contractor, received a change order request for the powder-coating process these signs require. I have attached the change request to this message for your review. Although we do have some dispute with how/when the clarification was requested, the requested amount based on the sub-contractors original assumption appears appropriate.

Please let me know your thoughts on this.

Thanks,

Cory W. Sharp / AIA / PRINCIPAL
From: Cory Sharp <corys@fehdesign.com>
Sent: Friday, October 21, 2022 9:17 AM
To: Todd Heuermann <theuermann@accurate-commercial.com>
Cc: Devon Moody <dmoody@thinkconfluence.com>
Subject: RE: Hickory Glen Park Updated Sign Quote for Wood Grain Powder Coating

Todd,

It's clear that the specifications that are referenced in the sign drawings were not included in the Bid Set of documents, so how was it that the sign provider bid the signs? Seems like this would have been a very simple question to ask during bidding, rather than it being the first question we received after the project was awarded – this is a tough change order cost to accept.

Cory W. Sharp / AIA / PRINCIPAL

From: Todd Heuermann <theuermann@accurate-commercial.com>
Sent: Friday, October 14, 2022 1:42 PM
To: Cory Sharp <corys@fehdesign.com>
Subject: Hickory Glen Park Updated Sign Quote for Wood Grain Powder Coating

Hello Cory,
Regarding the Wood Grain Powder Coating for the Exterior Signs, please see the attached Estimate for additional costs. I believe this should be an additional cost since the attached Specs were not part of the Project Manual and Powder Coating was not noted on the Plans.

Thank you,

Todd Heuermann  
*Project Manager*  
**Accurate Commercial**  
9500 University Avenue, Suite 2112  
West Des Moines, Iowa 50266  
E-mail: THeuermann@Accurate-Commercial.com  
Website: Accurate-Commercial.com  
Mobile: 515.447.8122

---

From: Ryne Schroeder <Ryne@iowasignco.com>  
Sent: Wednesday, October 12, 2022 3:46 PM  
To: Todd Heuermann <theuermann@accurate-commercial.com>  
Cc: Matthew Stites <matt@iowasignco.com>  
Subject: Re: Hickory Glen Park Updated Quote

I have attached a quote below that shows the increase in price for the wood grain powder coating.

Sincerely,

Ryne Schroeder | Designer  
Iowa Sign Company  
3520 Merle Hay Rd, Des Moines, IA  
Office: (515) 421-4036 ext. 3  
ryne@iowasignco.com / www.iowasigncompany.com  
Follow Us:
DATE:   JANUARY 10, 2023
TO:     MAYOR & CITY COUNCIL
FROM:   J. BENJAMIN CHAMP, ICMA-CM, AICP, CEcD, EDFP, ASLA
        CITY MANAGER
SUBJECT: MUGSY’S PIZZA SAINT PATRICK DAY SPECIAL EVENT APPLICATION AND
        SOUND PERMIT

BACKGROUND:
Pleasant Hill business Mugsy’s Pizza, has submitted an outdoor special event and sound permit
application to be held on March 17-18, 2023 at 1225 Copper Creek Drive, Suite A. The event
organizer, Ron Burkle, will be available to introduce the item to the City Council. The event
application has been reviewed by all necessary departments and tentatively recommended for
approval, pending certain requirements are met. The Police Department recommends approval
of the application, if one Officer, compensated through Event pay, be assigned due to the
number of participants and Alcohol expected. The Outdoor Liquor License is pending Dram
Insurance. There is a minor zoning violation that is anticipated to be resolved prior to the
meeting.

ALTERNATIVES:
Not approve the application.

FINANCIAL CONSIDERATIONS:
N/A

RECOMMENDATION:
Consider approval of the event application.
**Special Event Application**

**INSTRUCTIONS**

Please click here or call 515-262-9368 to check availability of park shelters and similar public facilities before submitting this application.

<table>
<thead>
<tr>
<th><strong>First Name</strong></th>
<th>Ronald</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Last Name</strong></td>
<td>Burkle</td>
</tr>
<tr>
<td><strong>Address1</strong></td>
<td>1225 Copper Creek Drive Suite A</td>
</tr>
<tr>
<td><strong>Address2</strong></td>
<td>Field not completed.</td>
</tr>
<tr>
<td><strong>City</strong></td>
<td>Pleasant Hill</td>
</tr>
<tr>
<td><strong>State</strong></td>
<td>Iowa</td>
</tr>
<tr>
<td><strong>Zip</strong></td>
<td>50327</td>
</tr>
<tr>
<td><strong>Email</strong></td>
<td><a href="mailto:ronburkle1@gmail.com">ronburkle1@gmail.com</a></td>
</tr>
<tr>
<td><strong>Phone</strong></td>
<td>4029813080</td>
</tr>
</tbody>
</table>

**EVENT INFORMATION**

<table>
<thead>
<tr>
<th><strong>Event Name</strong></th>
<th>Saint Patrick Days</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Event Date</strong></td>
<td>3/17th and 3/18th, 2023</td>
</tr>
<tr>
<td>Event Type</td>
<td>New event</td>
</tr>
<tr>
<td>------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>Event Location</td>
<td>1225 Copper Creek Drive Suite A, Pleasant Hill, IOwa 50327</td>
</tr>
</tbody>
</table>

Pending approval, please call City Hall at 515-262-9368 to check availability of your event location.

<table>
<thead>
<tr>
<th>Event Sponsor/Organization</th>
<th>Mugsy's Pizza House and Irish Sport's Pub</th>
</tr>
</thead>
<tbody>
<tr>
<td>Event Description</td>
<td>Two day Saint Patrick's Days celebration located at Copper Creek Plaza</td>
</tr>
<tr>
<td>Event Start (Event Setup)/End Time (Tear down Time)</td>
<td>3/17/2023 7:00 PM - 3/18/2023 11:45 PM</td>
</tr>
<tr>
<td>Estimated Number in Attendance</td>
<td>500</td>
</tr>
<tr>
<td>Estimated Number of Vehicles</td>
<td>200</td>
</tr>
</tbody>
</table>

STREET/TRAIL CLOSURES: REQUIRES CITY COUNCIL PERMISSION

<table>
<thead>
<tr>
<th>Are temporary street closures needed?</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does the event cross at any intersections?</td>
<td>No</td>
</tr>
</tbody>
</table>

Any street closures or crossing of intersections will require a Pleasant Hill Police Officer. The event will be responsible for the cost of this service and the cost of barricades. Event Director will need to coordinate this with the Pleasant Hill Police Department.

| Will you be using the trails? | No |

EVENT PARKING, IF APPROVED BY STAFF

| Are you requesting vehicles be permitted to | No |

[Click here to download the street closure permit.]
drive or park on city park grounds?

| If yes, please explain: | Field not completed. |

**NOISE PERMITS MAY REQUIRE CITY COUNCIL APPROVAL BY RESOLUTION**

<table>
<thead>
<tr>
<th>Will you be using amplified sound/speakers, live music, and/or a public address system?</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>If you will be having live music or amplified sound at your event, you will need an approved permit.</td>
<td>Click here to download the noise permit application.</td>
</tr>
</tbody>
</table>

**SANITATION: TRASH, PORTABLE TOILET AND ELECTRICITY**

*Park trash cans are for daily park users. Event attendance over is over 75 additional trash cans will be required by the event organizers. Organizers must also remove their own trash collected.*

*The applicant must provide portable restrooms at city approved locations for each 75 people expected in attendance. The units must be maintained throughout the event and removed the next business day upon completion of the event.*

| Will extra portable toilets be needed? | Yes |
| Will additional electrical services be required? | No |
| If yes, please describe. If a generator is required, please indicate the size and location on where it would be placed on the site plan. | Field not completed. |

**TEMPORARY STRUCTURES**

| Will your event have infatable(s)? | No |
| Will your event have tents? | Yes |
| If yes, please describe size and how it will be secured to the ground. | 40’ x 60’ tent and secured to the cement parking lot by weights and professionally installed by the rental co. |
FIREWORKS/PYROTECHNICS: REQUIRES CITY COUNCIL APPROVAL BY RESOLUTION

Will you event have fireworks or pyrotechnics?  No

Fireworks permit  Click here to download the fireworks permit.

VENDORS

Individual food vendors must obtain a Temporary Food License from the Iowa Department of Inspections and Appeals. The event organizer will be responsible for this information. Failure to do so may result in fines or closing of the vendor.

Will your event have alcohol on site?  Yes

Will your event have food vendors?  No

Food Trucks  Click here to download the mobile food unit application

VOLUNTEER INFORMATION

What is the number that will be volunteering at your event?  25

Is there a volunteer organizer?  Yes

If yes, please list name and contact information.  Ron and Sherri Burkle and Ashlyn Woolsley

Fees associated with the event  I fully understand the fees below and as an event organizer will be responsible for any fees associated with this event.

Hold Harmless Agreement

Applicant hereby agrees to indemnify, defend, protect, and hold harmless, the City, its agents, employees, representatives, and elected officials, from and against any and all claims, losses, demands, liability, lawsuits, damages, or expenses (including, without limitation, reasonable attorney’s fees), relating to, resulting from, or arising out of, directly or indirectly, the promotion and/or conduct in any way related to the activities in connection with that event, including but not limited to the activities of applicants, employees, volunteers, contractors, vendors, attendees or participants in the event which is the subject of the application.

Event Contact Name  Ronald Raymond Burkle

Date  11/08/2022
Electronic signature  By checking this box, I agree that all of the information in this application is accurate to the best of my knowledge.

Event site map/route  Field not completed.

GENERAL LIABILITY INSURANCE

**General liability limit $500,000-$1,000,000**

A. Events with little or no impact on the public.
B. Events in City parks or on public property without alcohol.
C. Large picnics in parks exceeding shelter occupancy and using other park areas.

**All other events – minimum liability limit $2,000,000 (Additional insured and governmental immunities endorsement is required.)**

A. Firework/Pyrotechnic displays
B. Fundraising walks/run
C. Sports contests
D. Parades
E. Events requiring street closures
F. Events that expect large crowds on public property
G. Large events taking place for more than one day
H. Large events that include alcohol on public property

*ENDORSEMENTS WHEN REQUIRED*

1. **Additional Insured Endorsement:**
   Except for Workers’ Compensation and Professional Liability, the policies shall include the City Additional Insured Endorsement of: The City of Pleasant Hill, Iowa, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees, and volunteers, are included as additional insured with respect to liability arising out of the Insured’s work and/or Services performed for the City of Pleasant Hill, Iowa. This coverage shall be primary to the additional insured, and not contributing with any other insurance or similar protection available to the additional insured, whether available coverage be primary, contributing, or excess.

2. **Governmental Immunities Endorsement:**
   A. Non-waiver of Government Immunity  The insurance carrier expressly agrees and states that the purchase of this policy and the including of the City of Pleasant Hill, Iowa, as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Pleasant Hill, Iowa, under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.
   B. Claims Coverage  The insurance carrier further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as may be amended from time to time.
   C. Assertion of Government Immunity  The City of Pleasant Hill, Iowa, shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurance carrier. Nothing contained in this endorsement shall prevent the carrier from asserting the defense of governmental immunity asserted by the City of Pleasant Hill, Iowa.
   D. Non-Denial of Coverage  The insurance carrier shall not deny coverage under this policy and the insurance carrier shall not deny any of the rights and benefits accruing to the City of Pleasant Hill, Iowa , under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled
in favor of the defense(s) of governmental immunity asserted by the City of
Pleasant Hill, Iowa.

E. No Other Change in Policy The insurance carrier and the City of Pleasant Hill,
Iowa, agree that the above preservation of governmental immunities shall not
otherwise change or alter the coverage available under the policy.

Certificate of Insurance Requirements:
A Certificate of Insurance is required evidencing all required insurance coverage as
provided above with any required endorsements attached so as to evidence their
inclusion in the coverage. The Certificate of Insurance is due 30+ days before the
Special Event.

The following format is required:
1. List the name of the Event and Date in the Description of Operations section.
2. The following address must appear in the Certificate Holder section: City of
   Pleasant Hill, Iowa Special Event Application 5160 Maple Dr. Suite A; Pleasant Hill,
   Iowa 50327
3. The Producer’s contact person’s name, phone number and e-mail address is
   required.
4. Endorsements, as required, shall be included with the Certificate of Insurance to
evidence that the policy has been endorsed.

Additional Special Event Information

- Pleasant Hill Parks & Recreation Department: 515-262-9368
- Pleasant Hill Police Department: 515-265-1444
- Iowa Alcoholic Beverages Division: 515-281-7400 or www.iowaabd.com
- Iowa One-Call: 8-1-1 or www.iowaonecall.com
- Polk County Public Health Department: 515-286-3798
- Iowa Department of Inspections and Appeals - Food Safety dia.iowa.gov.
APPLICATION FOR SOUND PERMIT

Fees: 1 day or less: $10.00
2 through 7 days: $25.00

APPLICANT’S NAME: MUGSY’S PIZZA HOUSE / IRISH SPORT’S PUB

ADDRESS: 1225 COPPER CREEK DRIVE, PLEASANT HILL, IOWA 50327

PHONE: 402-981-3080

PURPOSE FOR WHICH SOUND EQUIPMENT WILL BE USED: IRISH & CLASSIC BANDS - SCOTTISH BAGPIPES - INSIDE OF ENCLOSED 40'X60' TENT

LOCATION WHERE EQUIPMENT WILL BE USED: MUGSY’S PIZZA HOUSE
1225 COPPER CREEK DRIVE
SUITE A, PLEASANT HILL, IOWA 50327 - PARKING LOT

DAY OF WEEK / DATE OF EVENT: FRIDAY / SATURDAY 3/17 - 3/18, 2023

TIMES OF DAY: 5:00 PM - 10:00 PM FRIDAY / SATURDAY

GENERAL DESCRIPTION OF EQUIPMENT TO BE USED (VEHICLE LICENSE PLATE NUMBER, IF APPLICABLE): BAND SPEAKERS - ALL BANDS & BAGPIPES WILL BE INSIDE OF THE TENT OR BAR. NO OUTSIDE SOUNDS

ANY OTHER INFORMATION REQUIRED BY THE CITY CLERK OR BUILDING INSPECTOR: WE ARE TO HAVE POLICE SECURITY AVAILABLE, SCANNERS TO VERIFY ID’S.

Signature of Applicant

For Office Use Only:
Date Submitted
Fee Paid
Fee Waived
Permit No.
Police Dept. Approval/Denial
City Clerk’s Approval/Denial

cc: Public Works Dept.
Police Dept.
City Clerk’s Office
Fire Dept.

Revised 06.18.08

remby@pleasanthilliowa.org
dspooner@pleasanthilliowa.org
Dena,

I don't see a site map was provided in his application. I need that before I can do any review.

Madeline Sturms, AICP | Community Development Director
City of Pleasant Hill

5160 Maple Drive, Suite A, Pleasant Hill, IA 50327
p: 515.309.9464 l c: 515.777.5660 l e: msturms@pleasanthilliowa.org

web l facebook l twitter l Linkedin

Hi Ron,

We were just following up to our emails below to let you know that we are unable to proceed with reviewing your Special Event application until the requested missing information is provided:

1) Site map of event for P&Z

2) Iowa Alcohol and Beverage Division Liquor permit for outdoor service.

   I HAVE ALREADY APPLIED FOR DRAM SHOP INSURANCE

   EXTENTION INTO MY PARKING LOT. MY IOWA LIQUOR PERMIT

   ALLOW S FOR OUTSIDE LIQUOR SALES, WITHIN MY PATIO AREA.

   I AM INQUIRING ABOUT THE PARKING LOT THAT WILL BE FENCED IN!
Hi Ron,

Could you provide a site map for this event please? The P&Z department needs to know where/how everything will be laid out before they can review it to recommend approval.

Thank you,

Dena
Yellow Areas

For Allowable Parking

- Tent
- Portable Heaters
- Bagpipes to Play Inside of Tent & Bar
- All Bands to Play Inside Tent Only
- April
- Portable Restrooms
- Two Portable Tap Trailers

- Keepers
- Fire Marshall to Regulate Compliance
- Fire
- Pleasant Hill
- Theft to Be Pferred
- Credit Cards Can Be Used to Purchase Tickets
- Credit Guards/Off Duty Police to Be Employed for Safety
- No Large Purses or Backpacks Will Be Allowed
- Only One Exit Gates to Prevent Any Alcohol Leaving the Premises
- No Weapons of Any Kind Allowed

I'd To Be Checked With Security Guards: "Drinking Age To Be Verified With Wristbands"

Once inside, drink can be served in plastic cups to be used by all beer and alcohol sales.
No Parking allowed at Unity Pointe unless I get permission

Yellow - Parking's designated area

I have talked to Copper Creek theaters for authorized permission. I will have a letter in writing for verification.

I will also seek out other parking as well! We are not out to violate any area business parking.
CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: JANUARY 10, 2023

TO: MAYOR & CITY COUNCIL

FROM: MADELINE STURMS, AICP, CPM
ASSISTANT CITY MANAGER/COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: FINAL PLAT
LEXINGTON PARK PLAT 3

BACKGROUND:
The City has received the final plat for approximately 5.87-acres of vacant land of Lexington Park Plat 3, the second phase of the overall Lexington Park development project generally located south of Fairview Drive, east of Constitution Boulevard, and north of E Oakwood Drive. The property is owned by Paramount-Destination Homes Inc. who is proposing to subdivide and construct 21-single family attached townhouse dwelling units along a newly constructed private road called Lexington Court that extends east from the intersection of Lexington Park Drive and Christie Lane.

The property is zoned as a PUD in accordance with an approved Master Plan which was considered by Planning and Zoning Commission and City Council in 2019. The PUD provides a minimum lot size for attached and detached dwelling units at 2,500 sq. ft. which allows for more land to be dedicated to common areas including the sidewalk, roadway, and stormwater features, all of which will be managed privately by a homeowners association. The development provides new utilities including water and sanitary sewer, and easements as necessary. Public water and sanitary easements will be located along the private street but stormwater easements will remain private. The pond to the east of the property will serve as a wet retention pond and handle all stormwater on the property.

Lexington Court will also be maintained by a homeowners association as a private roadway. A hammerhead turnaround is constructed at the southern end of the dead end road to accommodate emergency services. Sidewalks to be installed with building construction will be 6’ in width along the new roadway. Similar to Phase 1, on-street parking will be prohibited on the private street, except where dedicated parking stalls are located. A total of 10 parking stalls are located on the roadway.

The landscaping requirements will be addressed through the placement of 55 overstory trees and 70 shrubs, which will be installed as the site is built out. Parkland dedication has been achieved through fee in lieu in the amount of $5,617.75, as determined at the time the preliminary plat for the project was approved. Staff has reviewed the documents and finds them to be in conformance with the requirements of a final plat.

ALTERNATIVES:
Not approve the resolution; however, it may delay or terminate the project.

FINANCIAL CONSIDERATIONS:
N/A

RECOMMENDATION:
Consider approval of the attached resolution approving the final plat for Lexington Park Plat 3 subject to any remaining staff comments.
RESOLUTION #011023-07

A RESOLUTION APPROVING THE FINAL PLAT FOR LEXINGTON PARK PLAT 3

WHEREAS, the Pleasant Hill City Council has received and reviewed the Final Plat for approximately 5.87-acres of land known as Lexington Park Plat 3, the second-phase of the overall Lexington Park development project generally located south of Fairview Drive, east of Constitution Boulevard, and north of E Oakwood Drive; and

WHEREAS, the preliminary plat for the project was approved by Council at their meeting on July 27, 2021; and

WHEREAS, parkland dedication will be achieved through fee in lieu in the amount of $5,617.75;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Pleasant Hill, Iowa, in Polk County, Iowa, does hereby approve the Final Plat for Lexington Park Plat 3 subject to any remaining staff comments.

ADOPTED this 10th day of January 2023.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director